

MINUTES OF THE SECOND REGULAR MEETING  
OF THE MONTH OF SEPTEMBER  
PERKASIE BOROUGH AUTHORITY  
TUESDAY, SEPTEMBER 22, 2009

The second regular meeting of the month was convened in the Authority Office, 306 N. 5<sup>th</sup> Street at 7:00 p.m. on September 22, 2009 by Chairman Lawrence Gular. Attending in addition to the Chairman were Board Members Benjamin Rainear, J. Thomas Horn, and David Watt. Absent was Robert Wasson. Staff members present: Gary J. Winton, Manager, Peter Andersen, Engineer, and John N. Schaeffer III, Esquire, Solicitor.

MINUTES:

Upon motion by Rainear, seconded by Watt, the Minutes of the regular meeting of August 3, 2009 were unanimously approved.

PUBLIC FORUM:

Luther Chontofalsky of Parkridge Drive was present. Howard Woods and Frank Impagliazzo were also both present to discuss their finding with the Board in executive session.

Mr. Chontofalsky was going to thank the Board for their 100% attendance again, but realized that one of the Members was not present. He goes to the Borough of Perkasio Council meetings and rarely are all of the members present, and he just wanted to thank all of the PBA Board Members for consistently being at the meetings.

FINANCIAL INFORMATION:

- a) Encumbrance Budget Report for August 2009
- b) Statement of Trust Funds

Upon motion by Rainear, seconded by Watt, the Financial Information was unanimously approved.

SPECIAL BUSINESS:

- a) None this meeting

CORRESPONDENCE:

- a) Sogia Investments – old ambulance building – Mr. Skiffington sent a letter to the Board requesting that the tapping fees for the building be waived or reduced since the Borough issued all permits needed and he wasn't informed that he would need to purchase 2 additional EDU's to convert the building to 3 apartments.  
See Official Board Action
- b) Letter from Ed Wild
- c) Letters from East Rockhill regarding well use

PWTA:

- a) Minutes of July meeting.
- b) Flow Report from July

SOLICITOR'S REPORT:

- a) BCCD hearing
- b) West Rockhill – the agreement was approved by their solicitor

Upon motion by Horn, seconded by Rainear, the Solicitor's Report was unanimously accepted.

ENGINEER'S REPORT:

- a) Cedar View Avenue – Essentially all of the facilities are installed. A meeting with East Rockhill representatives was held to discuss paving options.
- b) Well 10 – Plans for the arsenic removal at this well are continuing to be worked on. It is recommended that a pilot study be performed and that the stripping tower be inspected prior to the finalization of plans.
- c) Due Diligence estimate of work – A few conference calls with Howard and Frank had taken place to discuss the timing of the various projects.

Upon motion by Rainear, seconded by Watt, the Engineer's Report was unanimously accepted.

MANAGER'S REPORT:

- a) Precipitation Report for August 2009
- b) Water Production Reports for August 2009
- c) Average Production by Month/Year for August 2009
- d) Assistant Manager's Report
- e) Billing Program – The new billing software is moving along and there are only a few small 'tweaks' that need to be made. The staff will continue to use 2 systems through the end of the year for auditing purposes.
- f) Credit Card update – Visa should, sometime in the fourth quarter, change their regulations and that should allow us to accept their cards as well.
- g) Benchmark tests – All of the interconnects between PBA and Sellersville were tested and the results all came back good.

- h) Water Workforce Trends study – This was a study done by AWWA, that PBA participated in, and it showed the trends of the workforce in the water and wastewater field.

Upon motion by Rainear, seconded by Horn, the Manager's Report was unanimously accepted.

UNFINISHED BUSINESS:

- a) None this meeting

NEW BUSINESS:

- a) 2010 MMO

CHAIRMAN REMARKS:

- a) None this meeting.

LIST OF BILLS:

- a) Revenue Fund requisition number 303 in the amount of \$50,857.14.
- b) Bond Redemption & Improvement Fund requisition numbers 942 through 943 totaling \$7,979.00.
- c) 07 Construction Fund requisition numbers 127 through 129 totaling \$87,546.09.
- d) Capital Improvement Fund requisition numbers 597 through 599 totaling \$26,237.75.

OFFICIAL BOARD ACTION:

Upon motion by Rainear, seconded by Watt, the List of Bills – Items a), b), c) and d) were unanimously approved for payment.

Upon motion by Horn, seconded by Rainear, the board unanimously approved the 2010 Minimum Municipal Obligation to the Authority's pension plan in the amount of \$18,200.

Upon motion by Watt, seconded by Rainear, the board unanimously approved to charge the prevailing charges for tapping fees for the old ambulance building on 9<sup>th</sup> St.

Upon motion by Watt, seconded by Horn, the board unanimously approved to authorize the execution of the West Rockhill Service Area Agreement upon receipt of approval by the Board of Supervisors.

PUBLIC FORUM II:

- None this meeting.

EXECUTIVE SESSION:

The Board will meet in executive session to discuss the Due Diligence study with Howard Woods and Frank Impagliazzo after a short recess to sign checks.

ADJOURN:

There being no further business to come before the Board in regular session and upon motion by Rainear, seconded by Watt, the meeting was adjourned at 7:45 p.m.

Respectfully Submitted,

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Nicholas T. Fretz, Recording Secretary

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Robert Wasson, Secretary