

MINUTES OF THE SECOND REGULAR MEETING  
OF THE MONTH OF AUGUST  
PERKASIE BOROUGH AUTHORITY  
TUESDAY, AUGUST 18, 2009

The second regular meeting of the month was convened in the Authority Office, 306 N. 5<sup>th</sup> Street at 7:00 p.m. on August 18, 2009 by Chairman Lawrence Gular. Attending in addition to the Chairman were Board Members Robert Wasson, Benjamin Rainear, J. Thomas Horn, and David Watt. Staff members present: Gary J. Winton, Manager, Ray Conville, Assistant Manager, Peter Andersen, Engineer, and John N. Schaeffer III, Esquire, Solicitor.

MINUTES:

Upon motion by Watt, seconded by Wasson, the Minutes of the regular meeting of August 3, 2009 were unanimously approved.

PUBLIC FORUM:

Luther Chontofalsky of Parkridge Drive and Chris Flemming of Branch Road were both present.

Mr. Chontofalsky wanted to thank the Board Members for their 100% attendance at all of the meetings.

FINANCIAL INFORMATION:

- a) Encumbrance Budget Report for July 2009
- b) Statement of Trust Funds

Upon motion by Horn, seconded by Watt, the Financial Information was unanimously approved.

SPECIAL BUSINESS:

- a) None this meeting

CORRESPONDENCE:

- a) Borough of Perkasio Fall Festival #1
- b) Borough of Perkasio Fall Festival #2

The Board opted not to participate in the event.

PWTA:

- a) Letter of support for Borough of Perkasio Growing Greener grant
- b) Letter from PWTA to West Rockhill
- c) Minutes/Flow Report from June

SOLICITOR'S REPORT:

- a) Property owner letter – this letter is essentially completed
- b) Hilltown/DEP litigation – the planning module was resubmitted
- c) West Rockhill – Final Draft agreements have been circulated
- d) Due Diligence – work continues on both acquisitions

Upon motion by Watt, seconded by Horn, the Solicitor's Report was unanimously accepted.

ENGINEER'S REPORT:

- a) Cedar View Avenue – Essentially all of the facilities are installed. The facilities are being pressure tested and bacteria tested in sections. A preliminary punch list for the contractor has been prepared. In the meantime, prices are being solicited for the final pavement restoration.
- b) Perkasio Square – Plans were recently submitted to review the final phase.
- c) As-builts – Drawings are being reviewed for CVS, the High School, and Well #7.
- d) Well #10 – A preliminary cost estimate for the arsenic removal system has been created and shared with the board.
- e) West Rockhill – Preliminary work regarding a water main extension along Ridge Road from the White Horse to Washington Avenue (just east of the Route 309 Bypass) has begun.

Upon motion by Watt, seconded by Horn, the Engineer's Report was unanimously accepted.

MANAGER'S REPORT:

- a) Precipitation Report for July 2009
- b) Water Production Reports for July 2009
- c) Average Production by Month/Year for July 2009
- d) Assistant Manager's Report
- e) Billing Program – The new billing software is moving along and there are only a small 'tweaks' that need to be made.
- f) Credit Card update – The issue with accepting Discover cards has been resolved and the Authority is now accepting both Mastercard and Discover.

- g) Website – Scott has been asked to make a few additions to the website and the information was shown to the Board at the meeting.

Upon motion by Wasson, seconded by Watt, the Manager’s Report was unanimously accepted.

UNFINISHED BUSINESS:

- a) None this meeting

NEW BUSINESS:

- a) Truck – Staff requested authorization to advertise for a used utility truck  
See Official Board Action
- b) PennBid – John Schaffer explained to the staff how PennBid works. Public agencies in the Commonwealth can now advertise projects via the internet. The staff gave a detailed explanation to the Board.  
See Official Board Action

CHAIRMAN REMARKS:

- a) None this meeting.

LIST OF BILLS:

- a) Revenue Fund requisition number 301 in the amount of \$28,790.20.
- b) Bond Redemption & Improvement Fund requisition numbers 938 through 941 totaling \$17,204.77.
- c) 07 Construction Fund requisition numbers 124 through 126 totaling \$72,953.10.
- d) Capital Improvement Fund requisition numbers 595 through 596 totaling \$7,723.55.

OFFICIAL BOARD ACTION:

Upon motion by Horn, seconded by Wasson, the List of Bills – Items a), b), c) and d) were unanimously approved for payment.

Upon motion by Wasson, seconded by Raineer, the board unanimously approved staff to begin using PennBid and issue press release stating the same, starting with the truck bids.

Upon motion by Watt, seconded by Horn, the board unanimously approved to authorize the staff to pump Well #10 and collect samples to see if anything has changed since the operations at that well have ceased.

PUBLIC FORUM II:

- None this meeting.

EXECUTIVE SESSION:

The Board will meet in executive session to discuss property acquisition after a short recess to sign checks.

ADJOURN:

There being no further business to come before the Board in regular session and upon motion by Wasson, seconded by Horn, the meeting was adjourned at 9:05 p.m.

Respectfully Submitted,

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Nicholas T. Fretz, Recording Secretary

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Robert Wasson, Secretary