

MINUTES OF THE SECOND REGULAR MEETING  
OF THE MONTH OF JUNE  
PERKASIE BOROUGH AUTHORITY  
TUESDAY, JUNE 16, 2009

The only regular meeting of the month was convened in the Authority Office, 306 N. 5<sup>th</sup> Street at 7:00 p.m. on June 16, 2009 by Chairman Lawrence Gular. Attending in addition to the Chairman were Board Members Robert Wasson, Benjamin Rainear, J. Thomas Horn, and David Watt. Staff members present: Gary J. Winton, Manager, Ray Conville, Assistant Manager, Peter Andersen, Engineer, and William Dudek, Solicitor.

MINUTES:

Upon motion by Horn, seconded by Watt, the Minutes of the regular meeting of June 1, 2009 were unanimously approved.

PUBLIC FORUM:

Councilman Rich Hendricks was present.

There were no comments at this time.

FINANCIAL INFORMATION:

- a) Encumbrance Budget Report for May 2009
- b) Statement of Trust Funds
- c) Letter from Auditor – A letter from the Auditors was presented to the Board in reference to an account not balancing at the end of each month because of a timing issue with the payrolls.

Upon motion by Wasson, seconded by Horn, the Financial Information was unanimously approved.

SPECIAL BUSINESS:

- a) None this meeting

CORRESPONDENCE:

- a) AWWA information – A letter from the AWWA website was distributed to the Board Members in regards to water jobs.

PWTA:

- a) Minutes from April 2009
- b) Flow reports

SOLICITOR'S REPORT:

- a) Cedar View project – still in the process of finalizing Easements
- b) Hilltown/DEP litigation – Nothing to report
- c) West Rockhill – Received agreements for review
- d) Grandview – Prepared confidentiality agreements

Upon motion by Wasson, seconded by Horn, the Solicitor's Report was unanimously accepted.

ENGINEER'S REPORT:

- a) Cedar View Avenue – The contractor is currently installing main line pipe along Fifth Street. He has installed all of the other main line pipe. In addition, the pipeline contractor has installed services in Branch Road and in Schwenkmill Road. Following behind the contractor is the plumber, who is extending the services into the house and making the tie-in (plus abandoning the private well). The plumber is currently making the house connections along Branch Road. After a few attempts, it is believed that the first payment request is in the proper format for DEP. For the time being, all appears well with this project.
- b) Well #7 – The well is up and running. As operational glitches pop up, they are being addresses by either the contractor or PBA staff.
- c) Grant Work – As stated in last month's report, H2O reviewers have been in contacted numerous times and that is viewed as a positive. The rumor mill thinks decisions regarding the grants should be made around the middle of July.
- d) Geisert subdivision – Nothing new to report.

Upon motion by Wasson, seconded by Horn, the Engineer's Report was unanimously accepted.

MANAGER'S REPORT:

- a) Precipitation Report for May 2009
- b) Water Production Reports for May 2009
- c) Average Production by Month/Year for May 2009
- d) Assistant Manager's Report
- e) Billing Program – The new billing software is moving along and it is hoped that the July 1<sup>st</sup> bills will be printed out of the new system.
- f) Website - Scott is making progress on the website and that should be ready to go live the end of July.

Upon motion by Horn, seconded by Watt, the Manager's Report was unanimously accepted.

UNFINISHED BUSINESS:

- a) Due Diligence – This is underway and meetings have been scheduled.

NEW BUSINESS:

- a) Update on East Rockhill – Dave Watt met with the Township Officials of East Rockhill and kept them abreast of what was happening at PBA.

- b) Release of Bux-Mont Gastroenterology

See Official Board Action

CHAIRMAN REMARKS:

- a) None this meeting

LIST OF BILLS:

- a) Revenue Fund requisition number 297 in the amount of \$25,734.39.
- b) Bond Redemption & Improvement Fund requisition numbers 927 through 931 totaling \$16,171.14.
- c) 07 Construction Fund requisition numbers 109 through 114 totaling \$221,782.88.
- d) Capital Improvement Fund requisition numbers 589 through 591 totaling \$16,593.09.

OFFICIAL BOARD ACTION:

Upon motion by Wasson, seconded by Horn, the List of Bills – Items a), b), c) and d) were unanimously approved for payment.

Upon motion by Watt, seconded by Wasson, the Board unanimously approved change order #1 for Tru-Line, Inc. by approving a contract for A.J. Dembrosky Co., Inc., in the amount of \$96,800.00 for service line installations on project PBA 08-2 – Cedar View Avenue Project.

Upon motion by Wasson, seconded by Watt, the Board unanimously approved to sign the grant agreement for \$80,000.00 with Bucks County Redevelopment Authority / EPA for Cedar View Avenue.

Upon motion by Horn, seconded by Watt, the Board unanimously approved contribution agreement with Draper DBS in the amount of \$90,000.00.

Upon motion by Watt, seconded by Horn, the Board unanimously approved to accept dedication of water main improvements and release the letter of credit for the Bux-Mont Gastroenterology Center.

PUBLIC FORUM II:

None this meeting.

EXECUTIVE SESSION:

None this meeting.

ADJOURN:

There being no further business to come before the Board in regular session and upon motion by Wasson, seconded by Horn, the meeting was adjourned at 8:00 p.m.

Respectfully Submitted,

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Nicholas T. Fretz, Recording Secretary

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Robert Wasson, Secretary