

MINUTES OF THE SECOND REGULAR MEETING
OF THE MONTH OF MAY
PERKASIE BOROUGH AUTHORITY
TUESDAY, MAY 19, 2009

The only regular meeting of the month was convened in the Authority Office, 306 N. 5th Street at 7:00 p.m. on May 19, 2009 by Chairman Lawrence Gular. Attending in addition to the Chairman were Board Members Robert Wasson, Benjamin Rainear, J. Thomas Horn, and David Watt. Staff members present: Gary J. Winton, Manager, Ray Conville, Assistant Manager, Peter Andersen, Engineer, and John N. Schaeffer, III, Esquire, Solicitor.

MINUTES:

Upon motion by Rainear, seconded by Horn, the Minutes of the regular meeting of April 21, 2009 were unanimously approved.

PUBLIC FORUM:

Councilman Rich Hendricks was present as well as Bill Draper of Draper DBS on Fifth St.

Mr. Draper wanted to address the Board and bring to their attention that he was willing to pay up to \$90k for the Cedar View project and that amount would be more than enough for his share, since he was the only person contributing to the cost of construction and in this bad economic climate he is trying to save local jobs.

FINANCIAL INFORMATION:

- a) Encumbrance Budget Report for April 2009
- b) Statement of Trust Funds
- c) Audit – Justin Nepo and Jim Hanna reviewed the 2008 Audit Report in detail with the Board

Upon motion by Rainear, seconded by Horn, the Financial Information was unanimously approved.

SPECIAL BUSINESS:

- a) None this meeting

CORRESPONDENCE:

- a) Letter from DEP regarding inspections – Bucks County Health Department will no longer be enforcing the DEP Water Regulations.

PWTA:

- a) Minutes from March 2009
- b) Flow reports

SOLICITOR'S REPORT:

- a) Cedar View project – still in the process of finalizing Easements
- b) Hilltown/DEP litigation – Nothing to report
- c) West Rockhill – will be meeting with Township Solicitor and Manager shortly

Upon motion by Wasson, seconded by Rainear, the Solicitor's Report was unanimously accepted.

ENGINEER'S REPORT:

- a) Cedar View Avenue – The contractor has installed the main line pipe in Schwenkmill, Branch, Cedar View and Evergreen. He is scheduled to install the main line pipe in the Fenley easement, the Barlow easement and the Pettit easement. Following a decision regarding the Draper situation, the contractor will then complete the main line pipe in either Fifth Street or Branch Road.
- b) Well #7 – Start-up has been slightly delayed because of the annual flushing program. In addition, there is a problem with the SCADA system. All of these issues should be rectified in a week or two.
- c) Grant Work – Requests for more information from the grant reviews was received, including a requirement to supply a commitment letter from a lender for the 50% “local share”. It is believed that the commitment letter requirement is a way to “weed out” the half-hearted grant requests.
- d) Geisert subdivision – A meeting with developer was held to attempt to work out a financial compromise on the off-site improvements. A sketch was provided to the design engineer depicting the required improvements.

Upon motion by Watt, seconded by Horn, the Engineer's Report was unanimously accepted.

MANAGER'S REPORT:

- a) Precipitation Report for April 2009
- b) Water Production Reports for April 2009
- c) Average Production by Month/Year for April 2009
- d) Assistant Manager's Report
- e) Billing Program/Website – The software company was on site the last week of April to train the staff. The billing system appears to be working as anticipated and after 3 months of parallel billing, the new system should be ready to run solo, sometime around July. The website should be ready to go 'live' sometime in July.
- f) Hydrant Flushing – The yearly hydrant flushing program has been completed with no complaints and very little dirty water.

Upon motion by Horn, seconded by Rainear, the Manager's Report was unanimously accepted.

UNFINISHED BUSINESS:

- a) Authority term of existence – A certified ordinance from the Borough, extending the Authority life another 50 years, was received. The Notice of Adoption of the change will be published in the News-Herald on Wednesday May 20th.

NEW BUSINESS:

- a) None this meeting

CHAIRMAN REMARKS:

- a) None this meeting

LIST OF BILLS:

- a) Revenue Fund requisition number 295 in the amount of \$217,310.20.
- b) Bond Redemption & Improvement Fund requisition numbers 924 through 926 totaling \$35,039.36.
- c) 07 Construction Fund requisition numbers 102 through 108 totaling \$201,924.12.
- d) Capital Improvement Fund requisition number 588 totaling \$3,950.00.

OFFICIAL BOARD ACTION:

Upon motion by Wasson, seconded by Horn, the List of Bills – Items a), b), c) and d) were unanimously approved for payment.

Upon motion by Wasson, seconded by Horn, the Board unanimously approved to accept the 2008 audit and direct the Manager to advertise the concise balance sheet and file the audit with the appropriate agencies.

Upon motion by Horn, seconded by Wasson, the Board unanimously approved to sign the Articles of Amendment and file the same with the Secretary of the Commonwealth.

Upon motion by Watt, seconded by Wasson, the Board unanimously approved to accept dedication of the Rockhill Associates water/sewer service and release all escrow money that is still being held by PBA.

Upon motion by Watt, seconded by Wasson, the Board unanimously approved to accept the \$90,000 offer from Bill Draper, with easements and all documents signed off on by the end of May. This \$90k is under the condition he receives 2 EDU's and proves he has made adjustments to his internal plumbing and toilets to necessitate only 2 EDU's. If after six (6) months from date of connection his actual water use exceeds 2 EDU's, he will be assessed additional tapping fees.

Upon motion by Wasson, seconded by Rainear, the Board unanimously approved Resolution 2009-1 as Revised for Three (3) requests for Grants from the Commonwealth's H2O of PA Grant Program.

PUBLIC FORUM II:

None this meeting.

EXECUTIVE SESSION:

None this meeting.

ADJOURN:

There being no further business to come before the Board in regular session and upon motion by Wasson, seconded by Rinear, the meeting was adjourned at 9:40 p.m.

Respectfully Submitted,

Nicholas T. Fretz, Recording Secretary

Robert Wasson, Secretary