

MINUTES OF THE ONLY REGULAR MEETING
OF THE MONTH OF MARCH
PERKASIE BOROUGH AUTHORITY
TUESDAY, MARCH 17, 2009

The only regular meeting of the month was convened in the Authority Office, 306 N. 5th Street at 7:20 p.m. on March 17, 2009 by Chairman Lawrence Gular. Attending in addition to the Chairman were Board Members Robert Wasson, Benjamin Rainear, Thomas Horn, and David Watt. Staff members present: Gary J. Winton, Manager, Ray Conville, Assistant Manager, Peter Andersen, Engineer, and John N. Schaeffer, III, Esquire, Solicitor.

MINUTES:

Upon motion by Wasson, seconded by Horn, the Minutes of the regular meeting of February 17, 2009 were unanimously approved.

PUBLIC FORUM:

There was no public present at the meeting.

FINANCIAL INFORMATION:

- a) Encumbrance Budget Report for January and February
- b) Statement of Trust Funds

Upon motion by Rainear, seconded by Wasson, the Financial Information for January was unanimously approved as corrected and the Financial Information for February was unanimously approved.

SPECIAL BUSINESS:

- a) None this meeting

CORRESPONDENCE:

- a) PMAA Region I Spring Dinner – April 16, 2009
- b) PMAA Management Workshop Hershey – April 27, 2009

PWTA:

- a) January minutes and flow reports
- b) Indications of EDU's to be released in June – Based on reduced flows at PWTA, PBA will be awarded 142 EDU's in June 2009.
- c) DEP Chapter 94 Notice – To be resolved by PWTA's Engineer.

SOLICITOR'S REPORT:

- a) East Rockhill Township – All issues are resolved regarding the Water District Ordinance and Conservation Easement.
- b) Hilltown/DEP litigation – Reviewing settlement agreement and it should be ready by the April 6th meeting.

Upon motion by Wasson, seconded by Rainear, the Solicitor's Report was unanimously accepted.

ENGINEER'S REPORT:

- a) Cedar View Avenue – A request has been made to authorize a Notice to Proceed for this project. If the authority authorizes the Notice to Proceed, it is anticipated that construction on this project could commence around April 15th.
See Official Board Action
- b) Well #7 – The Authority staff is currently installing the chlorination system. Start up is right around the corner.
- c) Grant Work – Applications for 2 more H2O grants (Well #4 Hypochlorite System and Three Mile Run Road water main extension) are being made. A decision is expected on the first round of grant applications in about 120 days.
- d) Request to apply as Borough Engineer – Andersen Engineering requested permission from the Authority to submit a proposal to the Borough to become the Borough of Perkasio Engineer. The Board has no reservations and saw no conflict of interest with Andersen Engineering applying for the Borough of Perkasio Engineer vacancy.

Upon motion by Wasson, seconded by Rainear, the Engineer's Report was unanimously accepted.

MANAGER'S REPORT:

- a) Precipitation Report for February 2009
- b) Water Production Reports for February 2009
- c) Average Production by Month/Year for February 2009
- d) System Supervisor's Report
- e) Water level report
- f) Billing Program – The staff just recently reviewed the updated data and it appears that most of the big issues have been resolved and only a few small items remain. Within a month, a representative from CUSI should be on-site to train the staff on how to use the billing program.

- g) Website – Scott of Atalanta Web Design sent over a few sample photos for the Board to look. Scott should have a semi-live version of the website available at the next Board meeting to show the updates and receive feedback on the Board's thoughts.

Upon motion by Wasson, seconded by Rainear, the Manager's Report was unanimously accepted.

UNFINISHED BUSINESS:

- a) Mr. Gabel of 408 Grandview Avenue – The Board had discussions on what amount Mr. Gabel should be assessed for tapping fees for water service.
See Official Board Action

NEW BUSINESS:

- a) None this meeting

CHAIRMAN REMARKS:

- a) Sellersville – The Manager will arrange for Board Members Horn and Watt to meet with representatives of Sellersville to discuss mutual interests.
- b) Articles of Incorporation – The Articles of Incorporation Amendment that was sent to the Perkasio Borough will come before Council and will be voted on at the April meeting.
- c) West Rockhill – Preliminary documents are being prepared.

LIST OF BILLS:

- a) Revenue Fund requisition number 291 in the amount of \$62,935.61 and Revenue Requisition number 292 in the amount of \$36,463.33.
- b) Bond Redemption & Improvement Fund requisition numbers 917 through 919 totaling \$7,152.00.
- c) 07 Construction Fund requisition numbers 87 through 74 totaling \$34,624.74.
- d) Capital Improvement Fund requisition number 585 totaling \$17,142.50.

OFFICIAL BOARD ACTION:

Upon motion by Wasson, seconded by Horn, the List of Bills – Items a), b), c) and d) were unanimously approved for payment.

Upon motion by Wasson, seconded by Rainear, the Board approved, in a 3-2 vote with Watt and Horn opposed, to assess Mr. Gabel of 408 Grandview Avenue \$2,255.00 in tapping fees.

Upon motion by Watt, seconded by Rainear, the Board unanimously approved to issue Notice to Proceed to Tru-Line Contractors for the Cedar View Project.

March 17, 2009

Upon motion by Rainear, seconded by Wasson, the Board unanimously approved to accept the dedication of the CVS water and sewer facilities.

PUBLIC FORUM II:

None this meeting.

EXECUTIVE SESSION:

None this meeting.

ADJOURN:

There being no further business to come before the Board in regular session and upon motion by Rainear, seconded by Wasson, the meeting was adjourned at 8:55 p.m.

Respectfully Submitted,

Nicholas T. Fretz, Recording Secretary

Robert Wasson, Secretary