

MINUTES OF THE ONLY REGULAR MEETING
OF THE MONTH OF SEPTEMBER
PERKASIE BOROUGH AUTHORITY
TUESDAY, SEPTEMBER 16, 2008

The only regular meeting of the month was convened in the Authority Office, 306 N. 5th Street at 7:00 p.m. on September 16, 2008 by Chairman Benjamin Rainear. Attending in addition to the Chairman were Board Members Lawrence Gular and Thomas Horn. Staff members present: Gary J. Winton, Manager, Ray Conville, Assistant Manager, Peter C. Andersen, Engineer, John N. Schaeffer, III, Esquire, Solicitor. Also present were Mark Freed of Zarwin Baum and William Dudek of Eastburn and Gray.

MINUTES:

Upon motion by Gular, seconded by Horn, the Minutes of the regular meeting of August 19, 2008 were unanimously approved as written.

PUBLIC FORUM:

Luther Chontofalsky of Parkridge Drive, Tim Schoeller of N. 7th Street, and Councilman Rich Hendricks were all present. There were no comments at this time.

FINANCIAL INFORMATION:

- a) Encumbrance Budget for August 2008.
- b) Statement of Trust Funds for the month of August 2008.
- c) 2007 Audit – A special meeting will be held to discuss the audit.
See Official Board Action

Upon motion by Gular, seconded by Horn, the Financial Information was unanimously accepted.

SPECIAL BUSINESS:

- a) None this meeting

CORRESPONDENCE:

- a) None this meeting

PWTA:

- a) Minutes / Flows

SOLICITOR'S REPORT:

- a) East Rockhill grant agreements – Drafts were sent to the Township.
- b) Right to Know Law – This was tabled until next meeting.

- c) EHB appeals – This matter will be going to trial in December.

Upon motion by Gular, seconded by Horn, the Solicitor's Report was unanimously accepted.

ENGINEER'S REPORT:

- a) Katz/Pettit/Cedar View – The assimilation of the 3 developer-designed projects into the overall project is nearly completed. The preliminary plans have been delivered to East Rockhill Township for their review. A public hearing scheduled by DEP had taken place on September 15th.
- b) Tank maintenance – The contractor arrived at the site last week to perform some preliminary "prep" work, and they will be returning in a few weeks. In the interim, the cellular companies whose antennas are mounted on the tank will be removing/re-installing the antennas to facilitate the tank painting.
- c) Well #7 – Construction on the well house is progressing. We still anticipate a (late) fall completion. We are still in need of the proposal from Sigma Controls. A SymCom pump protection relay has been added to the project.
- d) BCCC – The material submittals for the proposed public water improvements associated with the expansion of the Community College have been removed. Work on the water service to the buildings should begin next month.
- e) Pennridge School – The contractors continue to be reluctant to complete the punch list. Working with the School District to get the punch list completed is continuing.
- f) CVS – The contractor has refurbished the interior of the two manholes in Fifth Street. The vacuum test was not successful and the contractor is expected to return for additional repairs.

Upon motion by Gular, seconded by Horn, the Engineer's Report was unanimously accepted.

MANAGER'S REPORT:

- a) Precipitation Report for August 2008
- b) Water Production Reports for August 2008
- c) Average Production by Month/Year for August 2008
- d) System Supervisor's Report
- e) East Rockhill park water line – The first section is completed. Lines to the buildings will be completed by November 1st.
- f) Walnut Street sewer line – There was a sewer line backup that was caused by grease from The Perk entering the sewer line.
- g) Billing Program – The staff have been working with the new billing software company to install the new program on the server.

Upon motion by Gular, seconded by Horn, the Manager's Report was unanimously accepted.

UNFINISHED BUSINESS:

- a) Havens Court – Discussions with Borough Manager have taken place to try to find the best solution to the problem.

NEW BUSINESS:

- a) 2009 MMO
See Official Board Action
- b) Credit request: 600 N. 5th St.
See Official Board Action

CHAIRMAN REMARKS:

- a) The Chairman announced that Mr. McGonigal was removed from his seat on the Board by the Borough at the meeting on Monday night and Brian Triplett had resigned his seat on the Board via a letter to Borough Manager Dan Olpere on Tuesday morning.

LIST OF BILLS:

- a) Revenue Fund requisition number 283 in the amount of \$87,246.53.
- b) Bond Redemption & Improvement Fund requisition numbers 897 through 899 totaling \$24,237.91.
- c) Capital Improvement Fund requisition numbers 576 through 579 totaling \$20,919.76.
- d) 07 Construction Fund requisition numbers 64 through 66 totaling \$42,351.80.

OFFICIAL BOARD ACTION:

Upon motion by Gular, seconded by Horn, the List of Bills – Items a), b), c), and d) were unanimously approved for payment.

Upon motion by Gular, seconded by Horn, the Board unanimously approved to advertise a special Board meeting on September 29th at 7:00 pm, at the Authority office, to review the 2007 audit.

Upon motion by Gular, seconded by Horn, the Board unanimously approved the Minimum Municipal Obligation to the Authority's pension plan for 2009 of \$21,323.00.

Upon motion by Horn, seconded by Gular, the Board unanimously approved to credit account #0761 (600 N. 5th St.) sewer charges in the amount of \$213.05, due to a leak in a garage water service line, where the water did not enter the sewer.

Upon motion by Horn, seconded by Gular, the Board unanimously approved to authorize the Engineer to receive bids for the Cedar View Avenue Project.

PUBLIC FORUM II:

None this meeting.

EXECUTIVE SESSION:

The Board met in executive session following a short recess to sign checks to discuss the current Environmental Hearing Boards appeals and their recent decisions and the Bucks County Court of Common Pleas breach of Contract Suit. The regular meeting was not reconvened.

ADJOURN:

There being no further business to come before the Board in regular session and upon motion by Gular, seconded by Horn, the meeting was adjourned at 7:38 p.m.

Respectfully Submitted,

Nicholas T. Fretz, Recording Secretary

Lawrence E. Gular, Secretary