

MINUTES OF THE ONLY REGULAR MEETING  
OF THE MONTH OF MAY  
PERKASIE BOROUGH AUTHORITY  
TUESDAY, MAY 20, 2008

The only regular meeting of the month was convened in the Authority Office, 306 N. 5<sup>th</sup> Street at 7:00 p.m. on May 20, 2008 by Chairman Benjamin Rainear. Attending in addition to the Chairman were Board Members Lawrence Gular and Thomas Horn. Absent, with consent of the Board, were Brian Triplett and Harry McGonigal. Staff members present: Gary J. Winton, Manager, Ray Conville, Assistant Manager, Peter C. Andersen, Engineer, John N. Schaeffer, III, Esquire, Solicitor.

MINUTES:

Upon motion by Horn, seconded by Gular, the Minutes of the regular meeting of April 15, 2008 were unanimously approved as written.

PUBLIC FORUM:

Luther Chontofalsky of 270 Parkridge Dr. and Councilman Rich Hendricks were present.

There were no comments at this time.

FINANCIAL INFORMATION:

- a) Encumbrance Budget for April 2008.
- b) Statement of Trust Funds for the month of April 2008.

Upon motion by Gular, seconded by Horn, the Financial Information was unanimously accepted.

SPECIAL BUSINESS:

- a) None this meeting.

CORRESPONDENCE:

- a) PMAA Right to Know Seminar – The Manager and Assistant Manager will both be attending this meeting.

PWTA:

- a) None this meeting

SOLICITOR'S REPORT:

- a) East Rockhill service area/Conservation easement.
- b) Right to Know

- c) Personnel handbook – The handbook is being reviewed updated.

Upon motion by Gular, seconded by Horn, the Solicitor's Report was unanimously accepted.

#### ENGINEER'S REPORT:

- a) Well #7 – A Notice of Intent Award was issued to Campisi Construction. Information on insurance and their references have been received. PA DEP required clarifications of some items in the Public Water Supply Application and the Hydrogeologic Report. A chlorine dioxide well water disinfection system similar in size to one needed for Well #7 was inspected. An advertisement for a request for proposal has been prepared and if approved, we will proceed.
- b) Schoolhouse to Schwenkmill – The contractor (Doli) has returned 5/13/2008 to complete the final restoration. A meeting was held with East Rockhill Township's Steve Funk and the contractor to review the required restoration.
- c) Pennridge School – Three manholes in Fifth Street have passed a vacuum test. Punch list items remain to be completed.
- d) CVS – The new sanitary pipe has been video taped and no defects were found. A punch list of items that remain to be completed has been developed and distributed.
- e) BCCC – The removal of the Bioretention Area East from the 280' Wellhead Protection Zone required by PA DEP and the removal of trees from PBA easement was requested, and they have complied.
- f) West Rockhill – Preliminary cost estimates for a main extension into West Rockhill has been submitted. West Rockhill, Teva Pharmaceuticals and AEA have met to discuss sanitary sewer options.
- g) Katz/Pettit – Apparently, DEP may have found grant money to contribute to this project (that will be in addition to the EPA money). The required easement through the Barlow property is being developed.
- h) Zavitsantos – The current plans were reviewed and a response letter was issued.

Upon motion by Gular, seconded by Horn, the Engineer's Report was unanimously accepted.

#### MANAGER'S REPORT:

- a) Precipitation Report for April 2008
- b) Water Production Reports for April 2008
- c) Average Production by Month/Year for April 2008
- d) System Supervisor's Report
- e) Telemetry – As reported last month, the new system is up and running. We have had two interruptions in the operations since its inception. The supplier is working on resolving those issues.

- f) Billing Program – We have been interviewing vendors for new billing software and hope to have a recommendation for the June meeting.
- g) Flushing – The flushing was completed Friday morning May 16<sup>th</sup> and it was very successful with minimal complaints.
- h) New chlorination process for Well #7 – After visiting several sites using the on-site generation system to create sodium hypochlorite, we believe it's something we should invest in. It will cost more to install but will eliminate several security and regulation issues.
- i) Newsletter

Upon motion by Gular, seconded by Horn, the Manager's Report was unanimously accepted.

#### UNFINISHED BUSINESS:

- a) Articles of Incorporation – Tabled until June 17<sup>th</sup> meeting.
- b) Trucks – Only two bids for new vehicles were received. O'Neil Buick bid on all three trucks, but not the dump truck. Brian Hoskins Ford only bid on the 2008 option. The bids were rejected.

See Official Board Action

- c) Web Site – Scott Allard of Atlanta Web Services was present at the meeting and gave the Board an overview of what he would do to the website.

#### NEW BUSINESS:

- a) 2007 Drinking Water Quality Report

#### CHAIRMAN REMARKS:

- a) None this meeting.

#### LIST OF BILLS:

- a) Revenue Fund requisition number 279 in the amount of \$225,193.77.
- b) Bond Redemption & Improvement Fund requisition numbers 885 through 889 totaling \$12,385.85.
- c) 07 Construction Fund requisition number 54 through 56 totaling \$11,297.78.

#### OFFICIAL BOARD ACTION:

Upon motion by Gular, seconded by Horn, the List of Bills – Items a), b), and c) were unanimously approved for payment.

Upon motion by Gular, seconded by Horn, the Board unanimously approved to table, until June 17<sup>th</sup>, the adoption of Resolution 2008-3, requesting the Borough of Perkasio to amend the Authority's Articles of Incorporation.

Upon motion by Gular, seconded by Horn, the Board unanimously approved to reject the truck bids.

Upon motion by Gular, seconded by Horn, the Board unanimously approved to re-bid for new trucks.

Upon motion by Gular, seconded by Horn, the Board unanimously approved to authorize advertising for refurbishing of the storage tank.

Upon motion by Gular, seconded by Horn, the Board unanimously approved to adopt the Right to Know Policy.

Upon motion by Gular, seconded by Horn, the Board unanimously approved to authorize advertising for an alternate chlorination system for Well #7.

Upon motion by Horn, seconded by Gular, the Board unanimously approved that the Manager would work 4 days a week from June to the middle of September.

#### PUBLIC FORUM II:

Mr. Chontofalsky stated he was opposed about opening seats up to the neighboring municipalities. He said that it is the Perkasio Borough Authority and it should be run by the people of Perkasio and not the neighboring municipalities.

Councilman Rich Hendricks suggested that the Authority purchase vehicles on a rotating basis to control costs.

#### EXECUTIVE SESSION:

The Board met in executive session to review the EHB appeal and Hilltown breach of contract suit. The regular meeting was not reconvened.

#### ADJOURN:

There being no further business to come before the Board in regular session and upon motion by Gular, seconded by Horn, the meeting was adjourned at 9:15 p.m.

Respectfully Submitted,

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Nicholas T. Fretz, Recording Secretary

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Lawrence E. Gular, Secretary