

MINUTES OF THE ONLY REGULAR MEETING
OF THE MONTH OF JANUARY
PERKASIE BOROUGH AUTHORITY
MONDAY, JANUARY 21, 2008

The only regular meeting of the month was convened in the Authority Office, 306 N. 5th Street at 7:00 p.m. on January 21, 2008 by Chairman Benjamin Rainear. Attending in addition to the Chairman were Board Members Lawrence Gular, Thomas Horn, Brian Triplett, and Harry McGonigal. Staff members present: Gary J. Winton, Manager, Brian Binney, Engineer and John N. Schaeffer, III, Esquire, Solicitor.

SPECIAL BUSINESS:

At this time the Chairman turned the meeting over to the Solicitor for the Annual Reorganization Meeting.

The Solicitor asked for nominations for the Office of Chairman of Perkasio Borough Authority for 2008.

Board Member Brian Triplett made a motion for all the Board Members to retain the same positions as the following year, with Harry McGonigal taking William Hettel's position as the Assistant Secretary/Treasurer. Hearing no other nominations, the Board unanimously appointed Brian Triplett as Vice-Chairman for 2008, Lawrence Gular as Secretary for 2008, Thomas Horn as Treasurer for 2008, and Harry McGonigal as Assistant Secretary/Treasurer for 2008.

Chairman Rainear continued the reorganization of the Perkasio Borough Authority Board.

Upon motion by Triplett, seconded by Gular, the professional staff was unanimously appointed as listed for the calendar year 2008.

Engineer: Andersen Engineering Associates, Inc.
Peter C. Andersen, P.E.
306 N. 5th Street, 2nd Floor
Perkasie, PA 18944

Solicitor: Eastburn & Gray
John N. Schaeffer, III, Esquire
60 E. Court Street, PO Box 1389
Doylestown, PA 18901

Trustee: Union National Bank and Trust Company
Gerald L. Hill
Broad & Main Streets
Souderton, PA 18964

Bond
Counsel: Pepper, Hamilton & Scheetz
David Franklin
3000 Two Logan Square
18th & Arch Sts.
Philadelphia, PA 19103-2799

Financial
Advisor: A.G. Edwards & Sons
Mark Quinn III
1717 Arch St., Suite 3630
Philadelphia, PA 19103

Hydro-geologist: Mercuri Associates, Inc.
Bruno M. Mercuri
627 Hampton Ave.
Southampton, PA 18966

Insurance Agent: McKeever Egan Insurance, Inc.
Neil J. Schwan, Agent
522 Market Street, PO Box 236
Perkasie, PA 18944

Auditor: Jim Hanna & Frank McGlone and Co., P.C.
455 South Gulph Road
Executive Terrace, Suite 306
King of Prussia, PA 19406

MINUTES:

Upon motion by Triplett, seconded by Gular, the Minutes of the regular meeting of November 20, 2007 were unanimously approved as written.

PUBLIC FORUM:

Bill Hettel of 1211 W. Park Avenue was present as well as Joyce Stemler of 27 N. Main St.

Mr. Hettel questioned the Solicitor's bill from August and to why the rate payers were incurring the cost of Board Member Tom Horn calling the Solicitor for "personal issues".

Ms. Stemler made a suggestion that none of the Board Members be allowed to call any of the staff without the approval of the Manager and/or the Chairman.

FINANCIAL INFORMATION:

- a) Encumbrance Budget Reports for November / December 2007.
- b) Statement of Trust Funds for November / December 2007.

Upon motion by Gular, seconded by Triplett, the Financial Information was unanimously accepted.

CORRESPONDENCE:

- a) Etcetera Newsletter. Electric Rates.
- b) Paul Clymer
- c) PMAA Board member training
- d) Letter from USDA

SOLICITOR'S REPORT:

The Solicitor clarified his conversation with Mr. Horn. Mr. Horn informed the Board that Mr. McGonigal asked him to call and find out if consultants or staff could donate to political action committees. The Solicitor, while maintaining the question was legitimate Authority business, agreed to credit the Authority \$93.75 on the next invoice.

- a) West Rockhill
- b) SK Mechanical – The solicitor recommended that the Board accept the offer to settle for \$6,750.00.

Upon motion by Triplett, seconded by Gular, the Solicitor's Report was unanimously accepted.

ENGINEER'S REPORT:

- a) Well #7 – The permit application for this well has been completed and submitted.
- b) Three Mile Run water services – All piping and paving is complete. The restoration of one lawn must be postponed until next Spring.
- c) Schoolhouse to Schwenkmill – The contractor has completed the pipeline installation. Pressure testing, bacteria testing and restoration remain to be completed.
- d) 9th Street Sewer – As-built plans are nearing completion and should be finished this month.
- e) Rockhill Crossing/Bux Mont – Revised as-built plans for the Rockhill Crossing site have not been received. A letter of acceptance for the underground piping for the Bux-Mont site was prepared and sent to the township.
- f) Hi-Line to Schoolhouse – The main has passed all tests and is in service.
- g) Pennridge School – Blooming Glen has repaired the damaged sanitary main. The manholes have been vacuum tested and approximately seven manholes need remedial work.
- h) CVS – The existing water main under the proposed building has been taken out of service. The piping contractor is still waiting for the permit that allows them to remove excess material from the site before continuing with the water and sanitary sewer construction. The plumber has been contacted concerning this work.
- i) Katz/Petit/Cedarview – A letter has been received from the USDA Rural Development in response to our proposal. Their letter indicates that PBA appears to be eligible to compete for the USDA Rural Development Water and Environmental Program Loan. An application conference would be the next step if we are to proceed.
- j) West Rockhill – A response is anticipated from West Rockhill regarding further expansion of the water system in the Township.
- k) Elaine Wismer Sub-Division – The plans requesting that the proposed lots be supplied with public water have been reviewed.

- l) Draper Property – The public water facilities for the Land Development Plan of the Draper DBS Building Expansion have been reviewed and approved.

Upon motion by Gular, seconded by Triplett, the Engineer's Report was unanimously accepted.

MANAGER'S REPORT:

- a) Precipitation Report for November & December 2007
- b) Water Production Reports for November & December 2007
- c) Average Production by Month/Year for November & December 2007
- d) 2006-2007 Water Use Comparison
- e) System Supervisor's report for November & December 2007
- f) Telemetry – Well #11, the Tank, and the Reservoir are now converted; Well #4 is next.
- g) Cedar View – The Board directed the Manager to meet with USDA representatives.
- h) Billing Program – We are still one step away from a complete switch over.
- i) Electric Costs – Costs were discussed in lite of the removal of electric caps in 2010.
- j) Well #11 – The shaft broke on December 28, 2007. The new shaft was installed on January 8, 2008 and the well was put back in service.
- k) Trees – The white pine trees must be removed from the reservoir area.

Upon motion by Triplett, seconded by Gular, the Manager's Report was unanimously accepted.

UNFINISHED BUSINESS:

- a) PACC Water Resource Plan – The Manager updated the Board on recent developments.

NEW BUSINESS:

- a) PBA Resolution 2007-3: Employees salaries
- b) PBA Resolution 2007-4: Meeting dates for 2008 – Mr. McGonigal questioned the Monday meetings as they conflict with his Borough meetings. After discussions, the Board decided to meet on the third Tuesday of each month.
- c) Holidays for 2008

- d) Hanna-McGlone revised audit proposal
- e) PBA Resolution 2008-1: Hettel's Service

See Official Board Action

PWTA:

None this meeting

CHAIRMAN REMARKS:

- a) None this meeting.

LIST OF BILLS: (for December 2007)

- a) Revenue Fund Requisition number 274 in the amount of \$66,221.60.
- b) Bond Redemption & Improvement Fund Requisition numbers 858 through 862 totaling \$19,439.61.
- c) Capital Fund Requisition number 565 totaling \$2,637.50.
- d) 07 Construction Fund Requisition numbers 39 through 41 totaling \$19,011.61.

LIST OF BILLS: (for January 2008)

- a) Revenue Fund Requisition number 275 in the amount of \$145,745.95.
- b) Bond Redemption & Improvement Fund Requisition numbers 863 through 869 totaling \$44,958.35.
- c) Capital Fund Requisition numbers 566 through 568 totaling \$15,562.53.
- d) 07 Construction Fund Requisition numbers 42 through 45 totaling \$189,770.73.

PUBLIC FORUM:

Mr. Hettel suggested off peak pumping as a way to save money on electric.

OFFICIAL BOARD ACTION:

Upon motion by Triplett, seconded by Gular, the List of Bills – Items a), b), c), and d) for December 2007 were unanimously approved for payment.

Upon motion by Triplett, seconded by Gular, the List of Bills – Items a), b), c), and d) for January 2008 were unanimously approved for payment.

Upon motion by Triplett, seconded by Gular, the Board unanimously authorized the Solicitor to settle the claim with SK Mechanical in the amount of \$6,750.00

Upon motion by Triplett, seconded by Gular, the Board unanimously approved the adoption of PBA Resolution 2007-3 – Employees salaries.

Upon motion by Triplett, seconded by Gular, the Board unanimously approved the adoption of PBA Resolution 2007-4 –Meeting dates for 2008.

Upon motion by Gular, seconded by Triplett, the Board unanimously approved to establish holiday dates for 2008.

Upon motion by Gular, seconded by Triplett, the Board, in a 4-1 vote with Horn the lone opposed, approved the adoption of PBA Resolution 2008-1 – Recognizing William Hettel's service to the Board.

Upon motion by Gular, seconded by Triplett, the Board unanimously approved the Construction Agreement for CVS.

Upon motion by Triplett, seconded by Gular, the Board unanimously accepted the three year audit agreement with Hanna-McGlone & Co.

EXECUTIVE SESSION:

- a) Hilltown update.

ADJOURN:

There being no further business to come before the Board in the regular session and upon motion by Triplett, seconded by Gular the meeting was adjourned at 8:30 p.m.

Respectfully Submitted,

Nicholas T. Fretz, Recording Secretary

Lawrence E. Gular, Secretary