

MINUTES OF THE SECOND REGULAR MEETING
OF THE MONTH OF MARCH
PERKASIE BOROUGH AUTHORITY
TUESDAY, MARCH 16, 2010

The second regular meeting of the month was convened in the Authority Office, 306 N. 5th Street at 7:00 p.m. on March 16, 2010 by Chairman Lawrence Gular. Attending in addition to the Chairman were Board Members Benjamin Rainear, J. Thomas Horn, Robert Wasson, and Dave Watt. Staff members present: Gary J. Winton, Manager, Raymond Conville, Assistant Manager, Peter Andersen, Engineer and John N. Schaeffer, III, Esquire, Solicitor.

MINUTES:

Upon motion by Horn, seconded by Rainear, the Minutes of the regular meeting of March 1, 2010 were unanimously approved as written.

PUBLIC FORUM:

Luther Chontofalsky of 270 Parkridge Drive was present as well as Councilman Steve Algeo. There were no comments at this time.

FINANCIAL INFORMATION:

- a) Encumbrance Budget Report for February 2010
- b) Statement of Trust Funds for February 2010

Upon motion by Wasson, seconded by Watt, the Financial Information was unanimously approved.

CORRESPONDENCE:

- a) CHAR Report – Residential fire systems were discussed
- b) PMAA Management Seminar
- c) PMAA Spring Dinner – 3 Board members and 3 Staff members will attend.

PWTA:

- a) January Minutes/Flows

SOLICITOR'S REPORT:

- a) Pennridge School District Easements
- b) Developer's agreements for MJE – The Board discussed what should be done since none of the plans submitted had sprinkler systems in the dwellings. It was decided that a letter should be sent to both the contractor and the Borough.

Upon motion by Watt, seconded by Horn, the Solicitor's Report was unanimously approved.

ENGINEER'S REPORT:

- a) Well #10 – Bids for this project will be received on April 14th. It should be noted that the bids are being received via 'PennBid', the State's electronic procurement system.
- b) West Rockhill/Ridge Road – Grant applications are being worked on for the Ridge Road Main Extension and for the Well #10 Arsenic Removal System. In conversations with the reviewers of the application, we "score" higher if we are truly "shovel ready". With respect to Well #10, we are ready to start as soon as the funding (either State or Authority) is available. With respect to Ridge Road, a PennDOT Highway Occupancy permit and approval from the Bucks County Conservation District is needed. All of these applications will be made shortly and thus, the grant application will indicate construction can commence within 60 days of the receipt of the grant (time to advertise for bids, receive bids, award the bid, and issue the Notice to Proceed).
- c) 317 Walnut Street – The agreements have been received from the contractor and just need to be signed.

Upon motion by Wasson, seconded by Horn, the Engineer's Report was unanimously approved.

MANAGER'S REPORT:

- a) Precipitation Report for February 2010
- b) Water Production Reports for February 2010
- c) Average Production by Month for February 2010
- d) Assistant Manager's report
- e) New Computers – New computers were ordered and installed in the office last week. The Manager and the Assistant Manager received laptops and the 2 other office staff received new desktops.
- f) Credit Cards – The Staff is working on the new credit card acceptance (via the website) and ACH, and that should be up and running by the middle of April.

Upon motion by Wasson, seconded by Rainear, the Manager's Report was unanimously accepted.

UNFINISHED BUSINESS:

- a) None this meeting.

NEW BUSINESS:

- a) Scotchkote pilot proposal for water line – The Manager recommended to the Board a new product that will ‘coat’ a water line that is cracked. This is a new procedure and would cost considerably less than digging up the pipe and replacing it.

See Official Board Action

- b) Penn Foundation EAP Program – The agreement for the Employee Assistance Program from the Penn Foundation has been received and needs Board approval.

See Official Board Action

CHAIRMAN REMARKS:

- a) None this meeting

LIST OF BILLS:

- a) Revenue Fund Requisition number 314 in the amount of \$54,512.40.
- b) Bond Redemption and Improvement Fund Requisition number 958 in the amount of \$9,637.00
- c) 07 Construction Fund Requisition number 144 totaling \$24,491.00
- d) Capital Improvement Fund Requisition number 610 totaling \$59,757.50

PUBLIC FORUM:

None this meeting.

OFFICIAL BOARD ACTION:

Upon motion by Wasson, seconded by Rainear, the List of Bills – Items a), b), c), and d) were unanimously approved for payment.

Upon motion by Horn, seconded by Wasson, the board unanimously approved to execute Developer and Tapping Fee Agreement for MJE Builders with an attachment in reference to the residential sprinkler system.

Upon motion by Horn, seconded by Rainear, the board unanimously approved to execute the agreement with Penn Foundation for the Employee Assistance Program at a cost of \$350.00.

Upon motion by Watt, seconded by Wasson, the board unanimously approved to give conditional approval to relining a 6” cast iron water line from 7th Street to Highland Drive, dependant on available funds at scheduled time of project.

EXECUTIVE SESSION:

The Board will meet in executive session to discuss personnel matters, after a short recess to sign checks. The regular meeting will not reconvene.

ADJOURN:

There being no further business to come before the Board in the regular session and upon motion by Horn, seconded by Wasson the meeting was adjourned at 8:30 p.m.

Respectfully Submitted,

Nicholas T. Fretz, Recording Secretary

Robert Wasson, Secretary