

MINUTES OF THE REGULAR MEETING
OF THE MONTH OF JANUARY
PERKASIE REGIONAL AUTHORITY
MONDAY, JANUARY 13, 2020

The regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 6:30 p.m. on January 13, 2020 by Chairman David Watt. Attending in addition to the Chairman were Board Members J. Thomas Horn, David Bedillion and Stephen Algeo. Absent with the consent of the Board was Robert Wasson. Staff members present: Nicholas Fretz, Manager, Peter C. Andersen, Engineer, John N. Schaeffer, III, Esquire, Solicitor and Patricia Fluck, Accounting Assistant.

SPECIAL BUSINESS:

At this time, Mr. Watt turned the meeting over to the Solicitor for the Annual Reorganization Meeting.

The Solicitor asked for nominations for the Office of Chairman of Perkasio Regional Authority for 2020.

Upon motion by Algeo, seconded by Bedillion, the Board unanimously appointed David Watt as Chairman for 2020.

At this time, The Solicitor turned the meeting back over to Chairman Watt to complete the reorganization.

Upon motion by Algeo, seconded by Bedillion, the Board unanimously agreed to remain in the respective positions from the year 2019. Those positions are J. Thomas Horn for Vice-Chairman, David Bedillion for Secretary, Stephen Algeo for Treasurer and Robert Wasson for Assistant Secretary/Treasurer for 2020.

Upon motion by Watt, seconded by Horn, the board unanimously approved to reappoint the following Professional Staff from 2019 for 2020 and they are as follows:

Engineer: Andersen Engineering Associates, Inc.
Peter C. Andersen, P.E.
150 Ridge Road, Suite 2
Sellersville, PA 18960

Hydrogeologist: Comstock Environmental
Matthew Mercuri
PO Box 509
Lafayette Hill, PA 19444

Solicitor: Eastburn & Gray
John N. Schaeffer, III, Esquire
60 E. Court Street, PO Box 1389
Doylestown, PA 18901

Auditor: Marcum LLP
Justin Nepo
1600 Market Street, 32nd Floor
Philadelphia, PA 19103

Bond Counsel: Obermayer Rebmann Maxwell & Hippel LLP
Mike Fitzpatrick
1500 Market Street, Suite 3400
Philadelphia, PA 19102

Financial Advisor: PFM Financial Advisors, LLC
Jamie Schlesinger, Director
2533 Yellow Springs Rd.
Malvern, PA 19355

Trustee: US Bank
Michael Judge, Vice President
Global Corporate Trust Services
50 S. 16th Street, Suite 2000, Mail Station: EX-PA-WBSP
Philadelphia, PA 19102

Insurance Agent: Penn Community Insurance
Michael Meenaghan
219 S. 9th Street
Perkasie, PA 18944

MINUTES:

Upon motion by Bedillion, seconded by Algeo, the Minutes of the second meeting of December 17, 2019 were approved as written.

PUBLIC FORUM:

- a) 247B N. Ridge Road, Perkasie, PA – Property owner Tim Browning requested a credit on the sewer portion of their bill for a malfunctioning toilet that was since fixed.
See Official Board Action
- b) 339 S. 4th Street, Perkasie, PA – Property owner’s daughter, Cassandra Stinger, requested a credit on the sewer portion of their bill for a malfunctioning toilet that was since fixed.
See Official Board Action
- c) 1313 W. Park Avenue, Perkasie, PA – Property owner Luke Martin requested a credit on the sewer portion of their bill for a malfunctioning toilet that was since fixed.
See Official Board Action

CORRESPONDENCE:

- a) Reappointment of David Watt to PRA Board Letter from Perkasie Borough - The Manager informed the Board of the Letter from Perkasie Borough reappointing David Watt to PRA Board for a term of five (5) years.
- b) PMAA Board Member Training - The Manager informed the Board of the PMAA Board Member Training and advised if anyone would like to attend, please let him know.

PWTA:

- a) Minutes from the November 2019 meeting
- b) November 2019 flow reports

FINANCIAL INFORMATION:

- a) Balance Sheet for December 2019
- b) Profit and Loss Budget Overview Reports for December 2019
- c) Statement of Trust Funds – December 2019 and Year-to-Date 2019
- d) 2018/2019 Billing Comparison
- e) Income & Expense by Month – Year 2019
- f) Revenue Fund Requisition Number 540 in the amount of \$402,401.31.
- g) Bond Redemption & Improvement Fund Requisition Number 1053 in the amount of \$15,647.00.
- h) Construction Fund Requisition Number 69 in the amount of \$14,527.25.
- i) Project Summaries

Upon motion by Horn, seconded by Algeo, the Financial Report and the List of Bills – Items f) through h) were unanimously approved.

OPERATIONS REPORT:

- a) Activity Report
- b) Average production by month for December 2019
- c) Precipitation Report for December 2019
- d) Water Production Reports for December 2019
- e) Year-end production graphs
- f) Sewer truck reports – Year-to-Date 2019

Upon motion by Bedillion, seconded by Algeo, the Operations Report was unanimously approved.

SOLICITOR'S REPORT:

- a) Open Project Updates –The Solicitor stated the Professional Services & Reservation of Capacity Agreements for Green Ridge Estates and Green Ridge Estates West were completed and ready to execute under the Manager's Report.

Upon motion by Algeo, seconded by Bedillion, the Solicitor's Report was unanimously approved.

ENGINEER'S REPORT:

- a) Booster Station – The Engineer stated that they completed the application for a revised Water Supply Permit to the DEP. In addition, the Engineer discussed the PVR vault locations for the project.
- b) Perkasio Green - The Engineer stated they were awaiting revised plans from the developer.
- c) Green Ridge Estates West – The Engineer stated they were awaiting revised plans from the developer.

Upon motion by Horn, seconded by Algeo, the Engineer's Report was unanimously approved.

MANAGER'S REPORT:

- a) Professional Services & Reservation of Capacity Agreement – Xtreme Flippers LLC (Green Ridge Estates) – The Manager presented the Board with the Professional Services & Reservation of Capacity Agreement – Xtreme Flippers LLC (Green Ridge Estates) for approval.

See Official Board Action

- b) Professional Services & Reservation of Capacity Agreement – Xtreme Flippers LLC (Green Ridge Estates West) – The Manager presented the Board with the Professional Services & Reservation of Capacity Agreement – Xtreme Flippers LLC (Green Ridge Estates West) for approval.

See Official Board Action

Upon motion by Algeo, seconded by Bedillion, the Manager's Report was unanimously approved.

OFFICIAL BOARD ACTION:

Upon motion by Watt, seconded by Bedillion, the Board unanimously approved to credit 247B N. Ridge Road, account 5251, the sewer charges for a malfunctioning toilet that was since fixed in the amount of \$692.35.

Upon motion by Watt, seconded by Horn, the Board unanimously approved to credit 339 S. 4th Street, account #1673, the sewer charges for a malfunctioning toilet that was since fixed in the amount of \$195.60.

Upon motion by Watt, seconded by Algeo, the Board unanimously approved to credit 1313 W. Park Avenue, account #4295, the sewer charges for a malfunctioning toilet that was since fixed in the amount of \$379.10.

Upon motion by Algeo, seconded by Bedillion, the Board unanimously approved the Professional Services & Reservation of Capacity Agreement – Xtreme Flippers LLC (Green Ridge Estates).

Upon motion by Algeo, seconded by Bedillion, the Board unanimously approved the Professional Services & Reservation of Capacity Agreement – Xtreme Flippers LLC (Green Ridge Estates West).

UNFINISHED BUSINESS/NEW BUSINESS:

None this meeting.

CHAIRMAN'S REMARKS:

None this meeting.

PUBLIC FORUM II:

None this meeting.

EXECUTIVE SESSION:

The Board did not have an Executive Session after the meeting.

ADJOURN:

There being no further business to come before the Board in the regular session and upon motion by Horn, seconded by Algeo, the meeting was adjourned at 7:23 p.m.

Respectfully Submitted,

Patricia Fluck, Recording Secretary

David Bedillion, Secretary