MINUTES OF THE REGULAR MEETING
OF THE MONTH OF JUNE
PERKASIE REGIONAL AUTHORITY
MONDAY, JUNE 8, 2026

The regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 4:59 p.m. on June 8, 2026 by Chairman David Watt. Attending in addition to the Chairman were Board Members Stephen Algeo, Vicki Miller, and Gregory Martin. Board member Vicki Miller departed the meeting at 5:45 p.m. and was absent for the remainder of the meeting. Absent from the meeting with consent of the Board was J. Thomas Horn and John N. Schaeffer, III. Staff members present: Nicholas Fretz, Manager, Sean Torpey, Engineer, and Laura Snyder, Accounts Payable.

NEW BUSINESS:

None this meeting.

EXECUTIVE SESSION:

None this meeting.

MINUTES:

Upon motion by Watt, seconded by Martin, the Minutes of the regular meeting of May 11, 2026 were unanimously approved as written with J. Thomas Horn abstaining.

PUBLIC FORUM:

a) 610 N. 5th St. - Heather McKnight requested relief from her bill due to a leaky toilet that has since been fixed.
See Official Board Action

b) 307 Three Mile Run Rd – Marsha Green requested information from the Board regarding the new homes under construction on Three Mile Run Road and inquired why existing homes that are not currently connected to the public water system on Three Mile Run Rd. were not being connected to the new filtration system. She also asked whether Perkasie Regional Authority (PRA) had plans to extend public water service along that section of Three Mile Run Road. The Board explained that East Rockhill Township requires new developments to connect to public water service as a condition of approval. The Board further clarified that the new filtration system is being constructed to treat existing water sources and ensure compliance for current customers, rather than to serve the newly constructed homes.

c) 311 Three Mile Run Rd – Colleen Clemens asked the Board what steps residents could take to pursue connection to the public water system. She also inquired about the process for applying for grant funding and PRA's potential role in that process. The Board stated that this was the first time they had been made aware of correspondence residents had received from the Pennsylvania Department of Environmental Protection (DEP). The Board advised that any decision to pursue grant funding for the area would require Board consideration and approval. Ms. Clemens was encouraged to gather available well water testing results from affected residents, as such information could be beneficial should a grant application be pursued. The Board also suggested that residents contact their DEP representative to obtain any additional testing data that may be available.

d) 305 Three Mile Run Rd – Cheryl Brooks informed the Board that corrosion observed in her dog's water bowl prompted her to have her well water tested and investigate potential water quality concerns further. She stated that she intended to speak with neighboring residents to raise awareness of potential well water issues and encourage them to review their own water quality.

e) 301 Three Mile Run Rd – Chris asked the Board where did the PFOS or PFOA come from in their wells. The Board informed Chris that there was no definite responsible party but there is ongoing litigation against the firefighting foam companies that were used to put out the 1986 Bergey's tire fire.

f) Cbiz – Auditors – Jason Leo of Cbiz presented to the Board the 2025 Financial Audit. The Authority had a great financial year in 2025 and strong financial indicators.
See Official Board Action

CORRESPONDENCE:

a) Perkasie Borough – The Manager presented the correspondence from Perkasie Borough regarding the resignation from Andrea Coaxum as Manager of the Borough. She had been with the Borough for 18 years.

PWTA:

a) Minutes from the April 2026 meeting
b) April 2026 flow reports

FINANCIAL INFORMATION:

a) Balance Sheet for May 2026
b) Profit and Loss Budget Overview Report for May 2026
c) Statement of Trust Funds – May 2026
d) Revenue Fund Requisition Number 617 in the amount of $134,902.54.
e) Bond Redemption and Improvement Fund Requisition Number 1272 thru 1273 in the total amount of $52,704.98.
f) Project Summaries
g) Developer Escrow Releases & Summaries

Upon motion by Watt, seconded by Martin, the Financial Information was unanimously approved.

OPERATIONS REPORT:

a) Activity Report for May 2026
b) Average production by month for May 2026
c) Precipitation Report for May 2026
d) Water Production Reports for May 2026
e) Sewer truck reports

Upon motion by Watt, seconded by Algeo, the Operations Report was unanimously approved.

SOLICITOR'S REPORT:

a) PP&L Easements – The Manager presented the PP&L Easements that was reviewed by the Solicitor regarding Right-of-Ways for N. Rockhill Road and 1010 Three Mile Run Rd. PP&L is upgrading the electric to 3-phase electric which caused them to update their easements so they could access the areas to maintain the growth of trees and shrubs under and around the utility poles.

Upon motion by Watt, seconded by Martin, the Solicitor's Report was unanimously approved.

ENGINEER'S REPORT:

a) Lawn Ave. Subdivision - The Engineer stated that there was no change in the progress of the project. A meeting was held with PennDOT who informed them that hanging the pipe on the bridge was not possible. The developer was considering alternate options for proposal.
b) Green Ridge Estates West - The Engineer stated that there was no change in the progress of the project. The contractor completed the capping of the pre-existing water service. A punch list was created for work to be completed prior to final acceptance.
c) Well 14 – The Engineer stated that there was no change in the progress of the project. The Engineer stated that they were continuing to design the building's internal plan set and were laying out the proposed pipe skids. They were continuing the application process to the DEP for the construction permit and were determining the size and number of the treatment vessels.

d) McClennen Tract – The Engineer stated that there was no change in the progress of the project. The townhome services were being replaced when meters were installed. They were maintaining the punch list of the remaining work to be done for final inspection. He further stated that they had received as-built drawings from the developer and generated an as-built review letter in response.
e) 8th St. Commons – The Engineer stated that there was no change in the progress of the project. They were maintaining a punch list of the work to be completed before final acceptance of the project.
f) Well 10 – The Engineer stated that there was no change in the progress of the project. They were working through comments from the Borough's review letter and revising the stormwater management basin to accommodate their requirements.
g) 809 Three Mile Run Rd – The Engineer stated that they were waiting for updated as-built plans for review. They were maintaining a punch list of work to be completed before final acceptance of the project.
h) Green Ridge Estates East – The Engineer stated that the As-Builts had been successfully integrated into the system and all punch list work had been completed. They were waiting for approved agreements before recommending project closeout.
i) Constitution Square – The Engineer stated that they were recommending final acceptance and dedication of the project pending acceptance of the approved agreements.
j) Well 7 – The Engineer stated that they submitted the proposed change order for the increased building size to PennVEST and would need the Board's approval and execution. They submitted a minor permit amendment to the DEP for the 3-tank system. They also reached out to East Rockhill Township to confirm their approval of the increased building size and have reapplied to and received a remains adequate letter from the BCCD.
k) Well 4 – The Engineer stated that the contractor installed the roof and was preparing to pour the equipment pad. The Engineer further stated that they were working through transitioning the equipment from the old building to the new building. They were waiting for an updated timeline from Denora on when the tanks would be available. The Engineer presented the contractor's Change Order #1 for review.
l) Ridge Road Booster Pump – The Engineer stated that they supplied revised plans to Perkasie Borough along with a response to their review letter. They received updated building designs from M&W Precast and are integrating them into the structural plans.
m) Callowhill & Shadywood Dr. Water Main Replacement – The Engineer stated that they submitted to PennDOT and were waiting for their approval before going out to bid. They were finalizing bid documents.
n) Weidner Tract – The Engineer stated that they issued the first review letter for the proposed subdivision and were waiting on updated plans.

Upon motion by Watt, seconded by Martin, the Engineer's Report was unanimously approved.

MANAGER'S REPORT:

a) Personnel – The Manager discussed with the Board the longevity bonus and structure. The discussion was tabled until next meeting when all Board members would be present.
b) PFAS 3M Settlement Payment #3 – The Manager presented the PFAS 3M Settlement Payment # 3 in the amount of $117,387.12.
c) New Employees – The Manager presented to the Board that two new employees had started with PRA and both of them seemed excited to start their careers with PRA.

Upon motion by Watt, seconded by Martin, the Manager's Report was unanimously approved.

OFFICIAL BOARD ACTION:

Upon motion by Watt, seconded by Miller, the Board unanimously approved to credit 610 N. 5th St. for the sewer charges in the amount of $2,144.30 plus any late fees accrued until the next bill.

Upon motion by Watt, seconded by Martin, the Board unanimously approved the 2025 Financial Audit.

Upon motion by Watt, seconded by Algeo, the Board unanimously approved change order #1 for Well 7 with a change in contract price of $650,000.00, regarding the change from a 2-tank system to a 3-tank system.

Upon motion by Watt, seconded by Martin, the Board unanimously approved change order #1 for Well 4 with a change in contract price of $980,042.00, regarding the change from a 2-tank system to a 3-tank system.

UNFINISHED BUSINESS/NEW BUSINESS:

None this meeting.

CHAIRMAN'S REMARKS:

None this meeting.

PUBLIC FORUM II:

None this meeting.

EXECUTIVE SESSION:

None this meeting.

ADJOURN:

There being no further business to come before the Board in the regular session and upon motion by Watt seconded by Algeo, the meeting was adjourned at 6:30 p.m.

Respectfully Submitted,

Laura Snyder

Laura Snyder, Recording Secretary

Victoria Miller

Victoria Miller, Secretary