

MINUTES OF THE REGULAR MEETING
OF THE MONTH OF JANUARY
PERKASIE REGIONAL AUTHORITY
MONDAY, JANUARY 12, 2026

The regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 4:58 p.m. on January 12, 2026 by Vice Chairman J. Thomas Horn. Attending in addition to the Vice Chairman were Board Members Vicki Miller, Stephen Algeo and Gregory Martin. Absent from the meeting with consent of the Board was David Watt. Staff members present: Nicholas Fretz, Manager, Sean Torpey, Engineer, John N. Schaeffer, III, Esquire, Solicitor, and Laura Snyder, Accounts Payable.

NEW BUSINESS:

None this meeting.

EXECUTIVE SESSION:

None this meeting.

MINUTES:

Upon motion by Miller, seconded by Algeo, the Minutes of the regular meeting of December 8, 2025 were unanimously approved as written.

PUBLIC FORUM:

- a) 222 Parkridge Dr. – Robert Wasson requested relief from his bill due to an outside faucet that has since been fixed.
See Official Board Action

CORRESPONDENCE:

- a) 412 N. Ridge Rd. – The Manager presented 412 N. Ridge Rd. to the Board. This property previously had a house on it but has since been demolished. The property owner requested to relinquish the 1 sewer EDU.
See Official Board Action
- b) Perkasio Borough Sponsorship – The Manager presented to the Board the Perkasio Borough Sponsorship Activities. The Board decided to table this discussion for next meeting.
- c) Tom Horn Reappointment – The Manager presented to the Board that Tom Horn was reappointed to the Authority Board.

PWTA:

- a) Minutes from the November 2025 meeting
- b) November 2025 flow reports

FINANCIAL INFORMATION:

- a) Balance Sheet for December 2025
- b) Profit and Loss Budget Overview Reports for December 2025
- c) Statement of Trust Funds – December 2025
- d) Revenue Fund Requisition Number 612 in the amount of \$528,534.62.
- e) Bond Redemption and Improvement Fund Requisition Number 1255 thru 1258 in the total amount of \$246,767.96.
- f) Developer Escrow Releases & Summaries

Upon motion by Algeo, seconded by Miller, the Financial Information was unanimously approved.

OPERATIONS REPORT:

- a) Activity Report for December 2025
- b) Average production by month for December 2025
- c) Precipitation Report for December 2025
- d) Water Production Reports for December 2025
- e) Sewer truck reports

Upon motion by Martin, seconded by Algeo, the Operations Report was unanimously approved.

SOLICITOR'S REPORT:

- a) Spruce St. Townhouses – The Solicitor stated that the agreement for the deed of easement and dedication of facilities has been signed by the contractor and would be filed.
See Official Board Action
- b) PWTA Draft Agreement – The Solicitor stated that the Manager would be setting up a meeting with Perkasio Borough to discuss the agreement.

Upon motion by Algeo, seconded by Miller, the Solicitor's Report was unanimously approved.

ENGINEER'S REPORT:

- a) 8th Street Commons – The Engineer stated that there was no change in the progress of the project.
- b) McClellan Tract – The Engineer stated that there was no change in the progress of the project. He stated that they were developing a punch list of remaining work to be done for final inspection.
- c) Green Ridge Estates West – The Engineer stated that there was no change in the progress of the project. The final tests had been completed and they were waiting for the contractor to schedule the capping of the existing services.
- d) 809 Three Mile Run Rd – The Engineer stated that there was no change in the progress of the project. The contractor completed the corp capping of the existing services. They were developing a punch list of work to be completed before final acceptance.
- e) Green Ridge Estates East – The Engineer stated that there was no change in the progress of the project. They received as-built plans and were in the process of reviewing them. They also were developing a punch list of work to be completed before final acceptance.
- f) Well #10 – The Engineer stated that there was no change in the progress of the project. They completed the borings for the geotechnical survey and were waiting for the finalized report. They also completed the infiltration tests on site.
- g) Well 14 – The Engineer stated that there was no change in the progress of the project. They received a response regarding our Stormwater Management and Elevation Certification packet and were working through the comments. They began designing the building's internal plan set and laying out the proposed pipe skids.
- h) Lawn Ave. Subdivision - The Engineer stated that they had received revised plans and completed their review. They were meeting with PennDOT this week regarding the proposed hanging pipe on Ridge Road.
- i) Spruce Street Townhouses – The Engineer stated that the as-built plans had been approved. They recommend final acceptance and dedication of the project as well as the final payment of the remaining escrow funds.
Official Board Action
- j) Constitution Square – The Engineer stated that they were waiting for the resolution of the dual/double check valve issue before recommending final acceptance/dedication.
- k) Ridge Road Booster Pump – The Engineer stated that they received a recommendation from the Perkasio Borough Planning Commission and would be going before the Borough council this month. They were revising their plans based on the Borough review letter.

- l) Well #4 – The Engineer stated that the contractor excavated and formed the foundation and they were waiting for an updated valve tree schematic from DeNora before they start to pour. Doli has requested their first pay application.
- m) Well #7 – The Engineer stated that they received final approval from the USFWS and were waiting to hear back from the DEP regarding the permit application.

Upon motion by Miller, seconded by Martin, the Engineer's Report was unanimously approved.

MANAGER'S REPORT:

- a) ADA Access to Building – The Manager discussed with the Board the options to make the front customer entrance ADA accessible. The Board directed the Manager to look into a doorbell for the front outside entrance.
- b) 2026 Officer's Certificate – The Manager presented to the Board the 2026 Officer's Certificate.

See Official Board Action

Upon motion by Horn, seconded by Martin, the Manager's Report was unanimously approved.

OFFICIAL BOARD ACTION:

Upon motion by Algeo, seconded by Miller, the Board unanimously approved to credit 222 Parkridge Dr. for the sewer charges in the amount of \$152.40.

Upon motion by Martin, seconded by Miller, the Board unanimously approved to relinquish 1 sewer EDU from 412 N. Ridge Rd. with the understanding that if they would want to reactivate the EDU, they would need to pay the tapping fee at the time or the base charges from the time they stopped until the time they wish to connect, whichever would be less.

Upon motion by Martin, seconded by Miller, the Board unanimously approved the deed of easement and dedication of facilities agreement for the developer at Spruce St. Townhouses as well as final escrow release in the amount of \$42,096.69.

Upon motion by Martin, seconded by Miller, the Board unanimously approved the 2026 Officer's Certificate.

UNFINISHED BUSINESS/NEW BUSINESS:

None this meeting.

CHAIRMAN'S REMARKS:

None this meeting.

PUBLIC FORUM II:

None this meeting.

EXECUTIVE SESSION:

None this meeting.

ADJOURN:

There being no further business to come before the Board in the regular session and upon motion by Martin seconded by Miller, the meeting was adjourned at 6:09 p.m.

Respectfully Submitted,



Laura Snyder, Recording Secretary



Victoria Miller, Secretary