

MINUTES OF THE REGULAR MEETING  
OF THE MONTH OF APRIL  
PERKASIE REGIONAL AUTHORITY  
MONDAY, APRIL 14, 2025

The regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 5:30 p.m. on April 14, 2025 by Chairman David Watt. Attending in addition to the Chairman were Board Members J. Thomas Horn, Vicki Miller, Gregory Martin and Stephen Algeo. Staff members present: Nicholas Fretz, Manager, Sean Torpey, Engineer, John N. Schaeffer, III, Esquire, Solicitor, and Laura Snyder, Accounts Payable.

**NEW BUSINESS:**

None this meeting.

**EXECUTIVE SESSION:**

None this meeting.

**MINUTES:**

Upon motion by Martin, seconded by Miller, the Minutes of the regular meeting of March 10, 2025 were unanimously approved as written.

**PUBLIC FORUM:**

- a) 509 N. 5<sup>th</sup> St. – Dale Bishop requested relief from his bill due to a leaky toilet that has since been fixed.  
**See Official Board Action**
- b) 22 S. 8<sup>th</sup> St. – Mary Menszak requested relief from her bill due to a leaky toilet that has since been fixed.  
**See Official Board Action**
- c) 1002 Revere Way – The Manager presented a letter from Carol Nase that requested relief from her bill due to a leaky toilet that has since been fixed.  
**See Official Board Action**
- d) 528 S. 9<sup>th</sup> St. – Bonita Lock requested relief from her bill due to an outside faucet that was unknowingly turned on and left on.  
**See Official Board Action**
- e) 609 Rustic Dr. – Kim Stassi requested relief from her bill due to a leaky toilet that has since been fixed.  
**See Official Board Action**

**CORRESPONDENCE:**

- a) Region 1 Spring Meeting – The Manager presented to the Board the Region 1 Spring Meeting.

**PWTA:**

- a) Minutes from the February 2025 meeting
- b) February 2025 flow reports
- c) 2024 Audit

**FINANCIAL INFORMATION:**

- a) Balance Sheet for March 2025
- b) Profit and Loss Budget Overview Reports for March 2025
- c) Statement of Trust Funds – March 2025
- d) Revenue Fund Requisition Number 603 in the amount of \$292,224.11.
- e) Bond Redemption and Improvement Fund Requisition Number 1216 thru 1222 in the total amount of \$127,800.85.
- f) Developer Escrow Releases & Summaries

Upon motion by Watt, seconded by Miller, the Financial Information was unanimously approved.

**OPERATIONS REPORT:**

- a) Activity Report for March 2025
- b) Average production by month for March 2025
- c) Precipitation Report for March 2025
- d) Water Production Reports for March 2025
- e) Sewer truck reports

Upon motion by Watt, seconded by Horn, the Operations Report was unanimously approved.

**SOLICITOR'S REPORT:**

- a) PennVEST Funding – The Solicitor stated that the closing was last Thursday and everything was signed and approved.
- b) Delbar Property – The Solicitor stated that he had created a tapping fee agreement with interest and previous usage charges.  
**See Official Board Action**

Upon motion by Watt, seconded by Martin, the Solicitor's Report was unanimously approved.

**ENGINEER'S REPORT:**

- a) McClennen Tract – The Engineer stated that there was no change in the progress of the project.
- b) 8<sup>th</sup> St. Commons – The Engineer stated that there was no change in the progress of the project.
- c) 809 Three Mile Run Rd. – The Engineer stated that there was no change in the progress of the project.
- d) Green Ridge Estates West – The Engineer stated that there was no change in the progress of the project.
- e) Spruce St. Townhouses – The Engineer stated that there was no change in the progress of the project.
- f) Well #14 – The Engineer stated that they met with the East Rockhill Township Planning Commission and Board of Supervisors and were incorporating their comments into the design. They had submitted a floodplain permit application and were finalizing the stormwater management design.
- g) Well #4 – The Engineer stated that they began to receive material submittals from DOLI and were reviewing change orders for potential cost savings. They had finalized settlement with PennVEST and would be issuing a Notice to Proceed to DOLI.
- h) Well #7 – The Engineer stated that they were continuing the design of the Land Development plans and had contacted PennVEST about a planning consultation meeting.
- i) Well #10 – The Engineer stated that they were determining the scope of the project and began the design of the land development plans.
- j) Lawn Avenue Subdivision – The Engineer stated that they had issued a third review of the pump station and were waiting on revised plans for the Lawn Avenue Subdivision.

Upon motion by Watt, seconded by Miller, the Engineer's Report was unanimously approved.

## MANAGER'S REPORT:

- a) Diversified Refrigeration Heat Pump Replacement Quote – The Manager presented to the Board the Diversified Refrigeration Heat Pump Replacement Quote.  
**See Official Board Action**
- b) EMC Dividend Check – The Manager presented to the Board the EMC Dividend Check that PRA receives every year when PRA has very low insurance claims and the company does well.
- c) Landscaping Quotes – The Manager presented to the Board the landscaping quote to have the flower beds edged and mulched by Trademark Landscaping.  
**See Official Board Action**
- d) Generator Repair Quote – The Manager presented to the Board the Generator Repair Quote from Curtis Power Solutions to repair the controller.  
**See Official Board Action**
- e) Security & Alarm Quotes – The Manager presented to the Board the Security & Alarm Quotes from Warrington Alarm and B Safe Security.  
**See Official Board Action**
- f) SWERP Proposal – The Manager presented to the Board the proposal from SWERP to line a 280-foot section of sewer main in Buttonwood Street and also line 2 sewer laterals.  
**See Official Board Action**
- g) New Dump Truck Proposal – The Manager presented to the Board a quote for a new dump truck via COSTARS.  
**See Official Board Action**
- h) Tapped In Public Relations Quote – The Manager presented to the Board a quote from Tapped In PR for some customer relations PR assistance. The Board did not think it was necessary at this time.

Upon motion by Watt, seconded by Martin, the Manager's Report was unanimously approved.

## OFFICIAL BOARD ACTION:

Upon motion by Watt, seconded by Martin, the Board unanimously approved to credit 509 N. 5<sup>th</sup> St. for the sewer charges in the amount of \$174.45 plus late fees.

Upon motion by Watt, seconded by Martin, the Board unanimously approved to credit 22 S. 8<sup>th</sup> St. for the sewer charges in the amount of \$184.00.

Upon motion by Watt, seconded by Miller, the Board unanimously approved to credit 1002 Revere Way for the sewer charges in the amount of \$132.70.

Upon motion by Watt, seconded by Algeo, the Board unanimously approved to credit 528 S. 9<sup>th</sup> St. for the sewer charges in the amount of \$86.60.

Upon motion by Watt, seconded by Horn, the Board unanimously approved to credit 609 Rustic Dr. for the sewer charges in the amount of \$226.75.

Upon motion by Watt, seconded by Martin, the Board unanimously approved Amendment to Tapping Fee Agreement with 601 Perkasi Owner LLC for TMP 33-005-094.

Upon motion by Watt, seconded by Martin, the Board unanimously approved the Diversified Refrigeration Heat Pump Replacement Quote in the amount of \$12,411.00.

Upon motion by Watt, seconded by Martin, the Board unanimously approved the Landscaping Quote from Trademark Landscape Services in the amount of \$3,200.00

Upon motion by Watt, seconded by Algeo, the Board unanimously approved the Generator Repair Quote from Curtis Power Solutions in the amount of \$6,043.18

Upon motion by Watt, seconded by Miller, the Board unanimously approved the security alarm quote from B Safe Security in the amount of \$1,660.00.

Upon motion by Watt, seconded by Horn, the Board unanimously approved the SWERP Proposal in the amount of \$26,380.00

Upon motion by Watt, seconded by Algeo, the Board unanimously approved the New Dump Truck Proposal through COSTARS at Bergey's not to exceed \$150,000.00.

**UNFINISHED BUSINESS/NEW BUSINESS:**

None this meeting.

**CHAIRMAN'S REMARKS:**

None this meeting.

**PUBLIC FORUM II:**

None this meeting.

**EXECUTIVE SESSION:**

None this meeting.

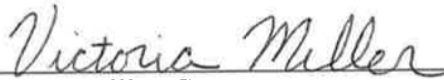
**ADJOURN:**

There being no further business to come before the Board in the regular session and upon motion by Martin seconded by Horn, the meeting was adjourned at 6:37 p.m.

Respectfully Submitted,



Laura Snyder, Recording Secretary



Victoria Miller, Secretary