

MINUTES OF THE SECOND REGULAR MEETING
OF THE MONTH OF JANUARY
PERKASIE BOROUGH AUTHORITY
TUESDAY, JANUARY 20, 2009

The second regular meeting of the month was convened in the Authority Office, 306 N. 5th Street at 7:00 p.m. on January 20, 2009 by Chairman Lawrence Gular. Attending in addition to the Chairman were Board Members Benjamin Rainear, Thomas Horn, Robert Wasson, and David Watt. Staff members present: Gary J. Winton, Manager, Ray Conville, Assistant Manager, Peter Andersen, Engineer, and John N. Schaeffer, III, Esquire, Solicitor.

MINUTES:

Upon motion by Rainear, seconded by Wasson, the Minutes of the regular meeting of January 5, 2009 were unanimously approved as corrected.

PUBLIC FORUM:

Luther Chontofalsky of Parkridge Drive and Councilman Rich Hendricks were present. Mr. Chontofalsky noticed the reorganization that took place at the last meeting and wanted to thank all of the Board Members for their regular attendance at the meetings. Councilman Hendricks wanted to thank Mr. Rainear for his dedication to the Board and congratulate him on his reappointment.

FINANCIAL INFORMATION:

- a) Encumbrance Budget Report ending 12/31/08
- b) Statement of Trust Funds ending 12/31/08

Upon motion by Rainear, seconded by Wasson, the Financial Information was unanimously accepted.

SPECIAL BUSINESS:

- a) None this meeting

CORRESPONDENCE:

- a) Barry Weinstein – credit request
- b) CHAR Report

See Official Board Action

PWTA:

- a) Minutes
- b) ITT A-C operational problems
- c) Letter from West Rockhill

SOLICITOR'S REPORT:

- a) Conservation Easement – This has been completed and is ready for signatures.
- b) East Rockhill service area – This has been finalized and The Ordinance will be advertised the week of January 19th.
- c) Grant agreement – This is in final form and is expected to be signed by East Rockhill Township on January 20th.

Upon motion by Wasson, seconded by Rainear, the Solicitor's Report was unanimously accepted.

ENGINEER'S REPORT:

- a) Cedar View Avenue – Communication with the low bidder, representatives of East Rockhill Township and DEP continue as the project is being pushed to a definitive start date. A few, minor changes, have taken place in the plans to reduce costs and to satisfy requests from DEP. Revised construction cost estimates have been prepared.
- b) Well #7 – This project is substantially complete. PPL is due at any time to energize the site. Following PPL's appearance, there is about a week's worth of work prior to "shake-down".
- c) B.C.C.C. – Work began in December and all of the water facilities that can be installed have been installed. The installation of the remainder of the facilities must wait until other phases of construction (the building) have been constructed.
- d) PHS – It is believed that everything is completed except for the as-builts. Unfortunately, the as-builts could be a monumental task since there were 3 engineering firms and 3 or 4 contractors involved with the project.

Upon motion by Wasson, seconded by Rainear, the Engineer's Report was unanimously accepted.

MANAGER'S REPORT:

- a) Precipitation Report for December 2008
- b) Water Production Reports for December 2008
- c) Average Production by Month/Year for December 2008
- d) Water level report
- e) System Supervisor's Report
- f) Billing Program – The billing conversion is proceeding nicely and CUSI has weekly phone meetings with the PBA staff to discuss issues that arise. The second phase of the transition is proceeding and the staff has found a few issues that will be brought to CUSI to have corrected.

- g) Board Packets – In a way to conserve paper in the office, some Board members chose to have the board packets emailed to them or receive a soft copy of the board packet via CD.

Upon motion by Wasson, seconded by Rainear, the Manager's Report was unanimously accepted.

UNFINISHED BUSINESS:

- a) West Rockhill – A meeting with the West Rockhill Township officials, Dave Watt, The Chairman and Manager of PBA took place on January 19th regarding PBA's interest in providing water and sewer service to the Township.
- b) Haven Court – The judge was to have another meeting with all parties involved in this issue and try to hammer out a solution.

NEW BUSINESS:

- a) None this meeting.

CHAIRMAN REMARKS:

- a) By Laws and Incorporating documents – The Chairman asked all of the Board Members to read over the By Laws and Incorporating documents so that they could be discussed at a future meeting.

LIST OF BILLS:

- a) Revenue Fund requisition number 288 in the amount of \$51,057.16.
- b) Bond Redemption & Improvement Fund requisition numbers 909 through 911 totaling \$25,811.90.
- c) 07 Construction Fund requisition numbers 79 through 84 totaling \$91,218.11.

OFFICIAL BOARD ACTION:

Upon motion by Rainear, seconded by Horn, the List of Bills – Items a), b), and c) were unanimously approved for payment.

Upon motion by Watt, seconded by Wasson, the Board unanimously approved to reduce the billing EDU's at 416 W. Walnut (Barry Weinstein's property) from 2 EDU's to 1, upon receipt of an acceptance letter that he is officially changing his property from 2 EDU's to 1. It was also decided that a credit on his account will only be retroactive to the date in which he requested to have the billing status changed.

PUBLIC FORUM II:

- None this meeting.

EXECUTIVE SESSION:

The Chairman announced that the Board would meet in executive session after a short recess, to sign checks, to discuss litigation and that the regular meeting would not reconvene.

ADJOURN:

There being no further business to come before the Board in regular session and upon motion by Rainear, seconded by Horn, the meeting was adjourned at 8:42 p.m.

Respectfully Submitted,

Nicholas T. Fretz, Recording Secretary

Robert Wasson, Secretary