

MINUTES OF THE SECOND REGULAR MEETING
OF THE MONTH OF NOVEMBER
PERKASIE BOROUGH AUTHORITY
TUESDAY, NOVEMBER 18, 2008

The second regular meeting of the month was convened in the Authority Office, 306 N. 5th Street at 7:00 p.m. on November 18, 2008 by Chairman Benjamin Rainear. Attending in addition to the Chairman were Board Members Lawrence Gular, Thomas Horn, Robert Wasson, and David Watt. Staff members present: Gary J. Winton, Manager, Ray Conville, Assistant Manager, John N. Schaeffer, III, Esquire, Solicitor.

MINUTES:

Upon motion by Gular, seconded by Wasson, the Minutes of the regular meeting of November 3, 2008 were unanimously approved as written.

PUBLIC FORUM:

Luther Chontofalsky of Parkridge Drive and Councilman Rich Hendricks were present. There were no comments at this time.

FINANCIAL INFORMATION:

- a) Encumbrance Budget Report
- b) Statement of Trust Funds

Upon motion by Gular, seconded by Wasson, the Financial Information was unanimously accepted.

SPECIAL BUSINESS:

- a) None this meeting

CORRESPONDENCE:

- a) Letter re: mausoleum – PBA installed a water hydrant for cleaning of the building.

PWTA:

- a) Adopted a revised budget for 2009

SOLICITOR'S REPORT:

- a) East Rockhill agreements – Language for the water service area and conservation easement has been finalized. Grant agreements will be finalized once all funding is secured.

Upon motion by Gular, seconded by Wasson, the Solicitor's Report was unanimously accepted.

ENGINEER'S REPORT:

- a) Cedar View Avenue – Favorable bids were received on October 16, 2008. Unfortunately, one developer who was going to shoulder a substantial portion of the financial burden has backed down. In addition, it appears that the grant through the Bucks County Redevelopment Authority has been reduced by 60%. A meeting was held with DEP and East Rockhill and it is hoped that DEP's funding will be increased to \$500,000. Furthermore, East Rockhill has agreed to provide the labor for the paving if PBA purchases the material.
- b) Well #7 – The well house building is essentially complete. The chlorination equipment is expected on site next week. The electric contractor is getting ready to start his work. The start-up is anticipated by the end of the year.
- c) B.C.C.C. – Construction will commence when the signed contracts are received.
- d) CVS – The project is complete except for the receipt of as-built drawings.
- e) Budget certification – The Engineer's Certificate for the 2009 Operating Budget was prepared and presented.

Upon motion by Gular, seconded by Wasson, the Engineer's Report was unanimously accepted.

MANAGER'S REPORT:

- a) Precipitation Report for October 2008
- b) Water Production Reports for October 2008
- c) Average Production by Month/Year for October 2008
- d) System Supervisor's Report
- e) Billing Program – The billing conversion is proceeding nicely and CUSI has weekly phone meetings with the PBA staff to discuss issues that arise. The second phase of the transition is scheduled for this week.
- f) Tank Painting – When the tank is drained in 2010 and the interior of the tank is painted, the contractor (Southern Corrosion) will also repaint the exterior of the tank, as it is not up to standards.

Upon motion by Gular, seconded by Horn, the Manager's Report was unanimously accepted.

UNFINISHED BUSINESS:

- a) Newsletter – The Fall/Winter newsletter was approved with minor changes.
See Official Board Action
- b) Service to West Rockhill – There was discussion on the best possible way to service West Rockhill with water service. It was decided that the Staff would set up a meeting with Sellersville to gauge interest in combining efforts to better serve West Rockhill and then have a meeting with West Rockhill. Board Members Wasson and Horn were appointed to attend the Sellersville meeting and Wasson and Watt will attend the West Rockhill meeting.

NEW BUSINESS:

- a) Resolution 2008-5, establishing rates and fees for 2009.
- b) Resolution 2008-6, establishing 2009 budget.
- c) Resolution 2008-8, eliminating System Supervisor position.

CHAIRMAN REMARKS:

- a) The Chairman wanted to wish everyone a happy Thanksgiving.

LIST OF BILLS:

- a) Revenue Fund requisition number 285 in the amount of \$214,641.39.
- b) Bond Redemption & Improvement Fund requisition numbers 905 through 906 totaling \$20,321.43.
- c) Capital Improvement Fund requisition numbers 582 through 583 totaling \$5,879.80.
- d) 07 Construction Fund requisition numbers 72 through 75 totaling \$118,764.37.

OFFICIAL BOARD ACTION:

Upon motion by Gular, seconded by Wasson, the List of Bills – Items a), b), c), and d) were unanimously approved for payment.

Upon motion by Watt, seconded by Wasson, the Board unanimously approved the 2008 Fall/Winter Newsletter with changes.

Upon motion by Wasson, seconded by Gular, the Board unanimously authorized the tapping fee agreement with Bucks County Community College.

Upon motion by Watt, seconded by Gular, the Board unanimously approved to adopt PBA Resolution 2008-5, amending Resolution 96-1, establishing water, sewer, and associated fees and charges for 2009.

Upon motion by Gular, seconded by Wasson, the Board unanimously approved to adopt PBA Resolution 2008-6, establishing the 2009 operating budget.

Upon motion by Horn, seconded by Wasson, the Board unanimously approved to adopt PBA Resolution 2008-8, eliminating the System Supervisor position for 2009.

PUBLIC FORUM II:

Councilman Rich Hendricks expressed what a convenience it would be to be able to pay his water and sewer bill with either a credit card or online and says that he hopes that the Authority is moving in that direction once the new billing system is up and running. He also wanted to invite a couple of the Board Members to join the Perkasio Council Meeting on Monday December 1st and just help explain a few of the adjustments that were discussed at earlier meetings in regards to the Articles of Incorporation. Board Members Wasson and Gular will attend, although all are invited. The manager will advertise the meeting.

EXECUTIVE SESSION:

The Chairman announced that the Board would meet in executive session after a short recess to sign checks and that the regular meeting would not reconvene.

ADJOURN:

There being no further business to come before the Board in regular session and upon motion by Wasson, seconded by Gular, the meeting was adjourned at 8:55 p.m.

Respectfully Submitted,

Nicholas T. Fretz, Recording Secretary

Lawrence E. Gular, Secretary