

MINUTES OF THE ONLY REGULAR MEETING
OF THE MONTH OF OCTOBER
PERKASIE BOROUGH AUTHORITY
TUESDAY, OCTOBER 21, 2008

The only regular meeting of the month was convened in the Authority Office, 306 N. 5th Street at 7:00 p.m. on October 21, 2008 by Chairman Benjamin Rainear. Attending in addition to the Chairman were Board Members Lawrence Gular, Thomas Horn, Robert Wasson, and David Watt. Staff members present: Gary J. Winton, Manager, Peter C. Andersen, Engineer, John N. Schaeffer, III, Esquire, Solicitor.

The Chairman introduced the two new Board Members that were appointed at the Borough Council meeting on Monday. Those two new Board Members are Robert Wasson of 222 Parkridge Drive and David Watt of 111 Woodbridge Court.

MINUTES:

Upon motion by Gular, seconded by Horn, the Minutes of the regular meeting of September 29, 2008 were unanimously approved as written.

PUBLIC FORUM:

Luther Chontofalsky of Parkridge Drive and Councilman Rich Hendricks were present. Mr. Chontofalsky welcomed the two new Board Members and was glad to see that there were finally 5 Board Members present. Councilman Hendricks also welcomed the two new Board Members.

FINANCIAL INFORMATION:

- a) Encumbrance Budget for September 2008.
- b) Statement of Trust Funds for the month of September 2008.

Upon motion by Gular, seconded by Wasson, the Financial Information was unanimously accepted.

SPECIAL BUSINESS:

- a) None this meeting

CORRESPONDENCE:

- a) CHAR Report
- b) PMAA Infrastructure Referendum
- c) PMAA Region I Fall Dinner – Board Members Wasson and Rainear will be attending the dinner.

PWTA:

- a) None this meeting

SOLICITOR'S REPORT:

- a) Grant payment agreements are being revised.
- b) Update on Common Pleas case – progress is being made.
- c) Water service area ordinance – final modifications are being made.

Upon motion by Gular, seconded by Wasson, the Solicitor's Report was unanimously accepted.

ENGINEER'S REPORT:

- a) Well #7 – Bids for the electrical work were received on October 16, 2008. In the meantime, work continues on the construction of the well house itself. It is anticipated that the well house 'structure' will be completed in early November. It is also anticipated that the well will be operational before the end of the year.
- b) Cedar View Avenue – Bids for the project were received on October 16th and the apparent low bidder was Mazzuca in the amount of \$1,166,630. Before making any recommendations to the Board, a meeting with DEP is anticipated.
- c) Pennridge School – The punch list items remain.
- d) CVS – The interior of two manholes in Fifth Street have been re-furbished. The return of the contractor to vacuum test the manholes is anticipated.
- e) BCCC – The contractor cannot start construction because the owner has not signed agreements with the Authority.

Upon motion by Wasson, seconded by Gular, the Engineer's Report was unanimously accepted.

MANAGER'S REPORT:

- a) Precipitation Report for September 2008
- b) Water Production Reports for September 2008
- c) Average Production by Month/Year for September 2008
- d) System Supervisor's Report
- e) Billing Program – The billing conversion is proceeding nicely and CUSI has weekly phone meetings with the PBA staff to discuss issues that arise.
- f) Tank Painting – The painting of the tank is complete and the phone companies have re-installed their antennas.

Upon motion by Gular, seconded by Horn, the Manager's Report was unanimously accepted.

UNFINISHED BUSINESS:

- a) Havens Court – The engineer is looking at the issues at Haven’s court to see if there is a simple solution that both sides can live with.

NEW BUSINESS:

- a) Open Records Policy – This policy replaces the Authority’s existing one and complies with Act 3 passed in 2007.

CHAIRMAN REMARKS:

- a) None this meeting

LIST OF BILLS:

- a) Revenue Fund requisition number 284 in the amount of \$121,503.23.
- b) Bond Redemption & Improvement Fund requisition numbers 901 through 904 totaling \$17,781.25.
- c) Capital Improvement Fund requisition numbers 580 through 581 totaling \$20,000.00.
- d) 07 Construction Fund requisition numbers 68 through 71 totaling \$64,820.43.

OFFICIAL BOARD ACTION:

Upon motion by Gular, seconded by Horn, the List of Bills – Items a), b), c), and d) were unanimously approved for payment.

Upon motion by Gular, seconded by Horn, the Board unanimously approved to award PBA Contract 05-1A, Well #7 electrical contract to Hunsberger Electric in the amount, not to exceed \$28,500.00.

Upon motion by Gular, seconded by Horn, the Board unanimously approved to adopt PBA Resolution 2008-4, rescinding the Authority’s existing open records policy and adopting a revised policy conforming to Act 3 of the Commonwealth of Pennsylvania to be effective January 1, 2009.

PUBLIC FORUM II:

None this meeting.

EXECUTIVE SESSION:

None this meeting.

ADJOURN:

There being no further business to come before the Board in regular session and upon motion by Gular, seconded by Horn, the meeting was adjourned at 8:46 p.m.

Respectfully Submitted,

Nicholas T. Fretz, Recording Secretary

Lawrence E. Gular, Secretary