

MINUTES OF THE ONLY REGULAR MEETING  
OF THE MONTH OF DECEMBER  
PERKASIE BOROUGH AUTHORITY  
TUESDAY, DECEMBER 19, 2006

The only regular meeting of the month was convened in the Authority Office, 306 N. 5<sup>th</sup> Street at 7:00 p.m. on December 19, 2006 by Chairman Robert Wasson. Attending in addition to the Chairman were Board Members Benjamin Rainear, Lawrence Gular, Thomas Horn and Brian Triplett. Staff members present: Gary J. Winton, Manager, Raymond Conville, Assistant Manager, Peter C. Andersen, Engineer and John N. Schaeffer, III, Esquire, Solicitor.

MINUTES:

Upon motion by Triplett, seconded by Rainear, the Minutes of the regular meeting of November 21, 2006 were unanimously approved as written.

PUBLIC FORUM:

Luke Chontofalsky of 270 Parkridge Dr. and Borough Councilman Rich Hendricks of 515 S. Main St. were present.

Craig Hange and Felisha Saylor of 735 Allentown Rd. were also in attendance as a requirement for a school project.

Dave Franklin of Pepper Hamilton, LLP; and Mark Quinn and Joseph Ianaole of AG Edwards were also in attendance. (See Unfinished Business)

Borough Councilman Rich Hendricks thanked Mr. Wasson for his five years of service as the PBA Chairman.

FINANCIAL INFORMATION:

- a) Encumbrance Budget for November 2006.
- b) Statement of Trust Funds for the month of November 2006.
- c) Fund Transfers – The manager outlined the bi-annual transfers to the Bond Funds, the Bond Redemption and Improvement Fund, and the Capital Fund.

Upon motion by Rainear, seconded by Horn the Financial Information was unanimously accepted.

CORRESPONDENCE:

- a) CHAR – State Rep. Paul Clymer’s letter concerning Water and Sewer Authorities is set to be presented sometime in January 2007.
- b) Mercuri Request – Mercuri is requesting to have the Schedule of Professional fees for the year of 2007 approved.

SOLICITOR'S REPORT:

- a) Conservation Easement – East Rockhill Township – A draft agreement was sent to ERT's solicitor and we are waiting to hear back from their solicitor.
- b) Act 537 Appeal
- c) Upcoming Bond issue

Upon motion by Rainear, seconded by Gular, the Solicitor's Report was unanimously accepted.

ENGINEER'S REPORT:

- a) Well #11 – The backwashing of the media is scheduled for this week and hoping to start the well before Christmas.
- b) Three Mile Run Water – The pavement overlay was installed and with one minor exception was accepted by East Rockhill Township.
- c) Schoolhouse to Schwenkmill – A meeting with the five affected homeowners is being scheduled for early next year.
- d) Well #7 – The design should be completed by mid-January. Plans will then be submitted to East Rockhill, the Department of Health (and DEP), and to the Bucks County Conservation District.
- e) Pennridge School District – Installation of the public water and sanitary sewer facilities continues.
- f) Menlo Pool – We continue to provide inspection at Menlo Pool for the sewer installation. There have been numerous problems with wrong materials, wrong manhole seals, pipe alignment, but we are working through them.

Upon motion by Gular, seconded by Rainear, the Engineer's Report was unanimously accepted.

MANAGER'S REPORT:

- a) Precipitation Report for November 2006
- b) Water Production Reports for November 2006
- c) Average Production by Month/Year for November 2006
- d) System Supervisor's Report
- e) Billing Comparison Report- The Manager presented for the Boards Information a comparison of the 2005 usage vs. the 2006 usage.

- f) Sewer bill adjustment for 1<sup>st</sup> Savings – 1<sup>st</sup> Savings requests a credit, on their sewer bill, in the amount of \$94.50 due to a water leak caused by a faulty hot water heater. It is PBA policy to credit sewer bills when it can be confirmed the water did not enter the sewer system. The Credit is issued for any amount over the customer's average quarterly use.

See Official Board Action

- g) The manager updated the Board on the status of the computer system upgrades.

Upon motion by Rainear, seconded by Gular, the Manager's Report was unanimously accepted.

UNFINISHED BUSINESS:

- a) 2002 Bond Refunding – Dave Franklin, Mark Quinn, and Joseph Ianoale presented to the Board an overview of the 2007 Bond Issue, which refinances the 2002 Bonds and issues \$1.5 million in new money.

NEW BUSINESS:

- a) 2006-5 – Meeting dates 2007 – See Official Board Action
- b) List of Holidays for 2007 – See Official Board Action
- c) 2006-6 – Establish salaries and wages 2007 – See Official Board Action

PWTA:

- a) Update on Hilltown appeal - A DEP meeting, held on Tuesday December 20<sup>th</sup> in Norristown, was attended by Gary Winton, Ray Conville, Larry Gular, and Tom Horn. The DEP listened to the concerns of PBA.

CHAIRMAN REMARKS:

- a) Bob Wasson said he enjoyed working with everyone on the Board during his 5 year tenure. He told the Board that their responsibility, going forward, was to the rate-payers of Perkasio.

LIST OF BILLS:

- a) Revenue Fund requisition number 261 in the amount of \$94,034.68.
- b) Bond Redemption & Improvement Fund requisition numbers 812 through 815 totaling \$16,388.35.
- c) Capital Fund Requisition number 536 through 538 in the amount of \$21,208.41.
- d) 05 Construction Fund requisition numbers 104 through 116 totaling \$120,327.90.

OFFICIAL BOARD ACTION:

Upon motion by Rainear, seconded by Tripplett, the List of Bills – Items a), b), c), and d) were unanimously approved for payment.

Upon motion by Rainear, seconded by Horn, the Board unanimously approved the adoption of Resolution 2006-5 - 2007 Meeting dates.

Upon motion by Rainear, seconded by Gular, the Board unanimously approved the list of 2007 Holidays.

Upon motion by Rainear, seconded by Gular, the Board unanimously approved the adoption of Resolution 2006-6 – Establishing salaries and wages for 2007.

Upon motion by Rainear, seconded by Gular, the Board unanimously approved the adoption of Resolution 2006-7 – Authorizing the refinancing of the 2002 Revenue Bonds and authorizing the undertaking of the 2007 Improvement Projects.

Upon motion by Rainear, seconded by Horn, the Board unanimously approved the purchase contract with AG Edwards & Sons to purchase the 2007 Bonds.

Upon motion by Rainear, seconded by Gular, the credit for sewer charges in the amount of \$94.50 to account 0950, First Savings Bank of Perkasio, were unanimously accepted.

EXECUTIVE SESSION:

None this meeting.

ADJOURN:

There being no further business to come before the Board and upon motion by Tripplett, seconded by Rainear the meeting was adjourned at 8:15 p.m.

Respectfully Submitted,

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Nicholas T. Fretz, Recording Secretary

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Lawrence E. Gular, Secretary