

MINUTES OF THE ONLY REGULAR MEETING
OF THE MONTH OF SEPTEMBER
PERKASIE BOROUGH AUTHORITY
TUESDAY, SEPTEMBER 19, 2006

The second regular meeting of the month was convened in the Authority Office, 306 N. 5th Street at 7:00 p.m. on September 19, 2006 by Chairman Robert Wasson. Attending in addition to the Chairman were Board Members Benjamin Rainear, Lawrence Gular, Brian Triplett and Thomas Horn. Staff members present: Gary J. Winton, Manager, Raymond Conville, Assistant Manager, Peter C. Andersen, Engineer and William Dudek, Esquire, Solicitor.

MINUTES:

Upon motion by Rainear, seconded by Gular, the Minutes of the regular meeting of August 22, 2006 were unanimously approved as written.

PUBLIC FORUM:

Luke Chontofalsky of 270 Parkridge Dr., Tim Schoeller of 806 N. 7th St. and Borough Councilman Rich Hendricks of 515 S. Main St. were present.

Mr. Chontofalsky suggested that anyone not reappointed to the PBA Board should run for Borough Council.

The Chairman responded that he intends to re-apply for service on the PBA Board.

Councilman Hendricks reported to the Board that, according to the Manager of the Library, there was no apparent damage done to their sewer due to the pool demolition.

Mr. Schoeller had no comments or questions.

FINANCIAL INFORMATION:

- a) Encumbrance Budget for August 2006.
- b) Statement of Trust Funds for the month of August 2006.

Upon motion by Rainear, seconded by Triplett the Financial Information was unanimously accepted.

CORRESPONDENCE:

- a) Borough of Perkasio to DEP – A letter dated September 5, 2006 from Daniel P. Olpere, Borough Manager to Joseph Feola, Regional Director at the Southeast Regional Office of the PA DEP in regards to 537 Plan Amendment.

Receipt Acknowledged

- b) PBA to DEP – A letter dated September 11, 2006 from PBA Manager, Gary J. Winton to Joseph Feola, Regional Director at the Southeast Regional Office of the PA DEP in regards to Act 537 Plan Update Interzone Transfer Telford Borough, Montgomery County to Pennridge Wastewater Treatment Authority, Bucks County

Receipt Acknowledged

- c) Pennridge School District – Deibler - A letter dated August 30, 2006 to Gary J. Winton from Jim Krynski, Director of Operations of Pennridge School District regarding the extension of water to Deibler Elementary School.

Receipt Acknowledged

- d) Pennridge School District – High School water usage – A letter dated August 30, 2006 to Gary J. Winton from Robert W. Reinhart requesting the Authority to reduce the upcoming bill by an amount of usage that is not entering the sewer system. See Official Board Action

Receipt Acknowledged

- e) North Penn Water Authority Open House – An invitation to the Staff and Board Members of PBA to attend their open house to celebrate their 40th Anniversary and to be held on September 28, 2006 at their Operations Center.

Receipt Acknowledged

SOLICITOR’S REPORT:

- a) Conservation Easement – East Rockhill Township – The Agreement is still under discussion.
- b) Constitution Square/Southgate – The Solicitor recommended the Board authorize signing of the agreements for Constitution Square off-site water main improvements at Southgate Commons. See Official Board Action

Upon motion by Triplett, seconded by Rainear, the Solicitor’s Report was unanimously accepted.

ENGINEER’S REPORT:

- a) Well #11 – The piping is being installed by PBA staff and is going quite well. The electrical contractor is also progressing nicely. The Engineer anticipates a start up before the end of October.
- b) Well #7 – The design should be complete within two months.
- c) Three Mile Run Road and Schoolhouse Road Water Main – The contractor is expected to complete the piping in the flag lot and the extension of the water main to the Airport entrance off Schoolhouse Rd. to see if it will affect the paving restoration. The contractor should be installing the pipe through the airport property and the chlorine contact tank in approximately 4 weeks.
- d) Pennridge School – The contractor has finished the sanitary sewer along Fifth St. The sewer installation along the Freshman Center is delayed awaiting a new manhole base. Miscellaneous work, including sub-meters for the pool and chillers are being completed.
- e) Schoolhouse Rd. to Schwenkmill Rd. Water Main - A spreadsheet will be developed outlining the estimated costs of the options to supply water to five homeowners on Three Mile Run Rd. A meeting with the School District and with East Rockhill is forthcoming to finalize the alignment and connection to the Deibler School.

- f) Hill Road – Mager Tract – Drawings are being prepared for a water main from Crest Dr. to the proposed development on Hill Road. Four new homes are substantially complete. The Authority will be providing service to a total of 38 homes.
- g) Southgate – A preconstruction meeting was held on September 13th. The contractor is scheduled to start on September 25th. This portion of the project, which is funded by Moulton Builders, should be completed within seven days.

Upon motion by Rainear, seconded by Gular, the Engineer's Report was unanimously accepted.

MANAGER'S REPORT:

- a) Precipitation Report for August 2006
- b) Water Production Reports for August 2006

Board Member Ben Rainear questioned the unusually high production on August 28th. The Manager explained it was due to a lightning strike which damaged the controls on the tank causing the wells to continue running and the tank to overflow.

- c) Average Production by Month/Year for August 2006
- d) System Supervisor's Report
- e) Cedar View Estates – Anne Klepfer, Manager of East Rockhill Township will assist in acquiring grant moneys for the project. She will also request that their Block Grant be steered to Cedar View. The Manager reported to the Board that the Township's Manager has been very cooperative and helpful with PBA projects in the township.
- f) John Clairmont – John has accepted the position of System Supervisor. He was formerly employed as the System Operator at the Bedminster Authority.
- g) Nicholas Fretz – The Manager will be offering the Accounts Payable/Bookkeeper position to Nicholas Fretz who has 8 years experience in accounting and has a Bachelor's degree in accounting with a minor in Finance from Del Val.
- h) Dennis Bergey – Dennis was injured on the job on August 31, 2006. Following a brief hospitalization, he is recuperating at home and will be out of work for an indefinite period of time.
- i) Work Session Meeting – The Manager is requesting the Board make the first meeting of the month of October a work session to discuss project plans for 2007.
- j) 2002 Bond Fund Refinance – The Manager reported the 02 Bond Fund is eligible for refinance at a possible savings of \$135,000.00. He has asked Mark Quinn of A. G. Edwards & Sons, Inc. to look into PBA's options and report his findings to the Board.

Upon motion by Rainear, seconded by Triplett, the Manager's Report was unanimously accepted.

UNFINISHED BUSINESS:

- a) Employee Appreciation Night – The Chairman asked the Board their thoughts about having a dinner for the employees and their guests to show appreciation for their efforts throughout the year. The Board unanimously agreed to have a dinner and asked the Assistant Manager to research accommodations.

NEW BUSINESS:

- a) MMO – The Authority’s Minimum Municipal Obligation for the pension plan for 2007. This must be approved by the Board and must be returned by October 1st. The MMO is paid as part of the 2007 budget. See Official Board Action

PWTA:

- a) Settlement of PWTA/Hilltown lawsuit – Hilltown has offered to settle the litigation by payment of the outstanding amount owed for upgrade of the Pennridge Wastewater Treatment Authority Plant totaling \$173,541.99.
- b) PBA’s Earned EDUs – The Manager brought to the Board’s attention that the 340 EDUs earned through the I & I program, which cost PBA over 3 million dollars, have not been released to PBA.

CHAIRMAN REMARKS:

- a) The Heritage Registry of Who’s Who – The Manager will be listed in the upcoming edition. His invitation to be included on the list resulted from the success PBA has attained as a result of his efforts.
- b) Executive Session – The Chairman requests the Board meet in Executive Session to discuss personnel issues.

LIST OF BILLS:

- a) Revenue Fund requisition number 256 in the amount of \$76,090.84.
- b) Bond Redemption & Improvement Fund requisition numbers 800 through 804 totaling \$15,731.50.
- c) Capital Fund Requisition number 533 in the amount of \$3,867.00.
- d) 05 Construction Fund requisition numbers 63 through 70 totaling \$123,825.47.

OFFICIAL BOARD ACTION:

Upon motion by Rainear, seconded by Triplett, the List of Bills – Items a), b), c), and d) were unanimously approved for payment.

Upon motion by Triplett, seconded by Rainear, the Board unanimously approved the 2007 Minimum Municipal Obligation to the Authority’s Pension Plan in the amount of \$18,354.00.

Upon motion by Triplett, seconded by Rainear, the Board unanimously authorized executing the agreements for Constitution Square off-site water main improvements at Southgate Commons.

Upon motion by Gular, seconded by Rainear the Board unanimously authorized awarding the patch paving contract to S&H Landscaping, Inc. in the amount of \$51,676.90.

Upon motion by Triplett, seconded by Rainear, the Board unanimously approved using deduct meters on non sewer usage at the Pennridge High School until such time the facilities are connected to the sewer.

EXECUTIVE SESSION:

At 8:33 p.m. the Chairman announced the Board would meet in executive session after a short recess and the regular meeting would not be reconvened.

ADJOURN:

There being no further business to come before the Board in the regular session and upon motion by Triplett, seconded by Rainear the meeting was adjourned at 8:33 p.m.

Respectfully Submitted,

Florence A. Frei, Recording Secretary

Lawrence E. Gular, Secretary