

MINUTES OF THE ONLY REGULAR MEETING
OF THE MONTH OF JUNE
PERKASIE BOROUGH AUTHORITY
TUESDAY, JUNE 20, 2006

The only regular meeting of the month was convened in the Authority Office, 306 N. 5th Street at 7:00 p.m. on June 20, 2006 by Chairman Robert Wasson. Attending in addition to the Chairman were Board Members Benjamin Rainear, Thomas Walter, Brian Triplett, and Thomas Horn. Staff members present: Gary J. Winton, Manager, Raymond M. Conville, Assistant Manager, Peter C. Andersen, Engineer and Charles H. Dorsett, Jr., Esquire, Solicitor.

MINUTES:

Upon motion by Rainear, seconded by Walter, the Minutes of the regular meeting of May 16, 2006 were unanimously approved as written.

PUBLIC FORUM:

Luke Chontofalsky of 270 Parkridge Dr., Tim Schoeller of 806 N. 7th St., Marge Mason of 235A Ridgeway Ct., Nancy S. Keenan of 601 E. Walnut St., James VanEtten of 124 N. 6th St. and Perkasio Borough Councilman Rich Hendricks of 515 S. Main St. were present.

Mr. Chontofalsky thanked the Board for their good work and professionalism.

Mr. Schoeller had no opening comments, questions or concerns.

Nancy Keenan thanked the Board for coming through on their promise to support the Senior Center with the gift of \$9,500.00 for sewer and water service connections. She also wanted to thank the Board for their service given to the community.

Marge Mason added her appreciation to the Board for the donation to the Senior Center.

Mr. Van Etten had no comment or questions for the Board.

Councilman Rich Hendricks recognized the Board for their good work and expressed his hope for better relations between PBA and the Borough in the future.

AUDIT:

James Hanna, Frank McGlone and Justin Nepo of Hanna, McGlone & Co. P.C. gave a power point presentation of the Audit for the year 2005. The Audit showed that PBA is financially sound although revenues decreased compared to the previous year due a drop in assessment payments and the expenses increased due to the additional legal costs incurred by the proposed Borough takeover of PBA.

Upon motion by Rainear, seconded by Walter the Board unanimously accepted the 2005 Audit as presented.

FINANCIAL INFORMATION:

- a) Encumbrance Budget for May 2006.
- b) Statement of Trust Funds for the month of May 2006.
- c) Audit – The Audit presentation was given right after Public Forum to accommodate those who needed to leave early.
- d) Transfers – The Manager outlined the bi-annual transfers to the Bond funds, the Bond Redemption and Improvement Fund and the Capital Fund.

Upon motion by Rainear, seconded by Walter the Financial Information was unanimously accepted.

CORRESPONDENCE:

- a) CHAR Report
Receipt Acknowledged
- b) Earth Disturbance Inspection Report – DEP determined the location at Rear 915 N. Ridge Road (the Gallagher property) is complete and stabilized.
Receipt Acknowledged

SOLICITOR'S REPORT:

- a) Township Easement – The East Rockhill conservation easement is still being reviewed. The Board will discuss this in executive session.
- b) Univest Line of Credit – The documents are on the table to be executed.
See Official Board Action

Upon motion by Walter, seconded by Rainear, the Solicitor's Report was unanimously accepted.

ENGINEER'S REPORT:

- a) Well #11 – The adsorption tanks have been installed and the block walls are complete. The exterior work has begun.
- b) 3 Mile Run Rd. and Schoolhouse Rd. Water Main – The contractors began on June 14th. They are laying pipe along Three Mile Run toward Schoolhouse from existing pipe near Well #4.
- c) Schoolhouse Rd. to Schwenkmill Rd. Water Main – Preliminary plans are complete. Final decision on service to five homes along Three Mile Run Rd. remains.
- d) O&B Builders – The Conrad Tract – The sewer lateral is completed and tested. Notices will be sent to existing homes to connect to the sewer. The question was raised by Tom Walter as to the status of connections on the previous projects. The Manager informed him only one property has failed to connect.

- e) HiLine Drive Water Main Extension – The main has been installed and tested. The Airport is now on public water. The well on the PODS facility has been capped, however the facility owner has not selected a plumber to complete installation of the meter and backflow preventer.
- f) Southgate – The Engineer met with a contractor to review the scope of the work. PBA personnel have made connections to an existing main that will allow two buildings not on the loop to connect.
- g) Pennridge High School Expansion – A punch list has been submitted to the contractor. Additional sewer and water mains are to be installed in coordination with the demolition of the Lower House.
- h) Pennridge Middle School – The Engineer has attended the construction meetings. Blooming Glen Contractors material submittals have been reviewed and construction on the sewer is to begin June 26th.
- i) Airport Hangers – The Engineer working on the construction of the hangers has requested water service to the hangers. PBA's current and proposed water mains end short of this location.
- j) Perkasio Green Subdivision – The Engineer has given conditional approval to the water and sewer plans.
- k) Katz-Pettit Tract – The Engineer has updated the estimate to supply water to the proposed subdivision and the adjacent existing development. The Manager is working with politicians and regulatory agencies to get this project funded. When it is approved, PBA will oversee the project.

Upon motion by Rainear, seconded by Walter, the Engineer's Report was unanimously accepted.

MANAGER'S REPORT:

- a) Precipitation Report for May 2006
- b) Water Production Reports for May 2006
- c) Average Production by Month/Year for May 2006
- d) System Supervisor's Report
- e) Cedar View Estates – A meeting took place on June 1, 2006 at the law offices of Flaster and Greenberg in Philadelphia. It was organized by Janet S. Kole, Esq. representing the Lenape Remediation Trust. Attending in addition to Ms. Kole were Larry Segal, Executive Director of the Governor's Office of Housing and Community Revitalization, Gary Winton and Bruno Mercuri. The purpose of the meeting was to explore funding sources for the extension of the water system to Cedar View and Evergreen Dr.. The project is favored by USEPA and PADEP and would include two components. Katz Builders would extend the main from its present location on Fifth Street to the Pettit tract. From there, via easements, the main would be extended to Cedar View and Evergreen Drive to service 20 properties. The cost is estimated to be about \$600,000.00.
- f) Overhead Garage Door – Allen Doors and Service will replace the overhead garage door in the shop at a cost of \$5,290.00.

- g) East Rockhill Township Meeting – On June 13th Ray Conville, Bruno Mercuri, Cliff Ousley of Andersen Engineering and the Manager met with Anne Klepfer, the new manager of East Rockhill Township. They met to discuss ongoing township projects.

Upon motion by Walter, seconded by Rainear, the Manager's Report was unanimously accepted.

UNFINISHED BUSINESS:

- a) Line of Credit – The documents are ready for signatures.
See Official Board Action

NEW BUSINESS:

None this meeting

PWTA:

- a) Release of EDUs – On Thursday, June 22th the Administration and Finance Committee will meet to discuss the allocation of EDUs for I & I work.

CHAIRMAN REMARKS:

- a) Due Diligence – The Chairman called for the Board to move forward now that the due diligence and the threat of the Borough taking over of PBA has ended.
- b) Reservoir Study – The Chairman recommended to the Board that Pete Andersen of Andersen Engineering commence with a study to determine the needs, alternatives and cost analysis of replacing the reservoir.
See Official Board Action

LIST OF BILLS:

- a) Revenue Fund requisition number 252 in the amount of \$117,026.10.
- b) Bond Redemption & Improvement Fund requisition numbers 789 through 791 totaling \$6,128.50.
- c) Capital Fund requisition number 525 through 527 totaling \$6,945.82.
- d) 02 Construction Fund requisition number 149 in the amount of \$1,670.08.
- e) 05 Construction Fund requisition numbers 43 through 46 totaling \$104,655.79.

OFFICIAL BOARD ACTION:

Upon motion by Walter, seconded by Rainear, the List of Bills – Items a), b), c), d) and e) were unanimously approved for payment.

Upon motion by Walter, seconded by Rainear, the Board unanimously authorized advertising for water/sewer operator.

Upon motion by Rainear, seconded by Walter the Board unanimously authorized advertising for accounts payable/bookkeeper.

Upon motion by Rainear, seconded by Walter the Board unanimously authorized executing the Line of Credit documents.

Upon motion by Rainear, seconded by Walter the Board unanimously authorized signing of contracts for Joao and Bradley for PBA Project 05-1 Three Mile Run water main extension.

Upon motion by Rainear, seconded by Walter the Board unanimously approved Resolution 2006-1 approving the \$500,000 Line of Credit with Uninvest.

Upon motion by Rainear, seconded by Triplett the Board unanimously approved a study to replace the existing reservoir be performed by Andersen Engineering.

EXECUTIVE SESSION:

At 8:47 p.m. the Chairman announced the Board would meet in Executive Session to discuss personnel matters and would not re-open the regular session.

ADJOURN:

There being no further business to come before the Board in the regular session and upon motion by Triplett, seconded by Walter the meeting was adjourned at 8:47 p.m.

Respectfully Submitted,

Florence A. Frei, Recording Secretary

Brian Triplett, Assistant Secretary/Treasurer