

MINUTES OF THE SECOND REGULAR MEETING  
OF THE MONTH OF FEBRUARY  
PERKASIE BOROUGH AUTHORITY  
TUESDAY, MARCH 21, 2006

The second regular meeting of the month was convened in the Authority Office, 306 N. 5<sup>th</sup> Street at 7:00 p.m. on March 21, 2006 by Chairman Robert Wasson. Attending in addition to the Chairman were Board Members Benjamin Rainear, Brian Triplett, and Jim Purcell. Board Member Thomas Walter was absent with the permission of the Board. Staff members present: Gary J. Winton, Manager, Raymond M. Conville, Assistant Manager, Peter C. Andersen, Engineer and John Schaeffer, III, Esquire, Solicitor.

MINUTES:

Upon motion by Triplett, seconded by Purcell, the Minutes of the regular meeting of March 6, 2006 were unanimously approved as written.

PUBLIC FORUM:

Luke Chontofalsky of 270 Parkridge Dr., Perkasio, Perkasio Borough Councilman Rich Hendricks and James Van Etten of 124 N. 6<sup>th</sup> St., Perkasio were present.

Mr. Chontofalsky said he was pleased with the way the Authority conducted its meetings and he hoped that PBA would remain separated from the Borough.

Councilman Hendricks said that he'd hoped the Borough Manager and the Borough Engineer has kept PBA updated on the adopted road improvements.

The Chairman commented to the Councilman that the Borough's delay in appointing Jim Purcell to a permanent position on the Board or appointing someone else in his place has hampered the Authority Board in its ability to conduct business. Councilman Hendricks said he was not informed of the appointment status and suggested the Chairman write a letter to the Council regarding this situation.

FINANCIAL INFORMATION:

- a) Encumbrance Budget for February 2006.
- b) Statement of Trust Funds for the month of February 2006.

Upon motion by Purcell, seconded by Rainear the Financial Information was unanimously accepted.

CORRESPONDENCE:

- a) PMAA Spring Dinner Meeting – The dinner is to be held at the Doubletree Guest Suites in Plymouth Meeting on April 6, 2006 and will have a guest panel of elected officials from the PA State Senate and the House of Representatives. Anyone interested in attending should contact the office.

Receipt Acknowledged

- b) PMAA Spring Workshop – The Workshop will be held in Hershey, PA on April 26, 2006. The Manager will be attending the workshop and he will also be attending the AWWA Workshop in Hershey on the same date and he will be receiving his Lifetime Membership Award as a member of the American Water Works Association for over 30 years. Anyone else interested in attending should contact the office.

Receipt Acknowledged

- c) CHAR Report – Items of interest are: HB 1861 increasing the bid limits for authorities; SB1057/HB2356 addressing termination of municipal authorities; and Chapter 109 Public Notification Regulations (see the Manager’s Report.)

Receipt Acknowledged

#### SOLICITOR’S REPORT:

- a) Takeover – The Solicitor has had no further contact from the Borough’s representatives regarding due diligence.
- b) Southgate – The Solicitor reported that the agreements have been finalized.

Upon motion by Rainear, seconded by Purcell, the Solicitor’s Report was unanimously accepted.

#### ENGINEER’S REPORT:

- a) Well #11 – The contractors will start construction this week.
- b) 3 Mi. Run Rd. & Schoolhouse Rd. – Bids will be received on March 29<sup>th</sup>. Work continues on the plans for the water service connections and the permanent pavement restoration. The area for the water main extension from Schoolhouse to Schwenkmill has been surveyed.
- c) O & B Builders – A preconstruction meeting was held on March 14, 2006. This developer project will extend the sanitary sewer from Seventh and Blooming Glen to Ridge Road. Along with the homes in the development, five additional houses on the north side of Ridge Rd. can be connected to the sewer system.
- d) Southgate – The owners of Southgate want to have the water main and services constructed as soon as possible. They are planning additional improvements to the property which will require bank financing. The financing will be contingent upon having the water services in place. The installation of the water main through Southgate is part of the Constitution Square development. Construction is being delayed pending the receipt of a PennDOT permit and final approval by the Borough. The Engineer suggested the following to resolve Southgate’s immediate needs:
  1. Southgate may want to self-fund the installation to be reimbursed by the developer upon approval of the Constitution Square Development.
  2. PBA may consider providing the installation to be reimbursed by the developer.

3. The developer may agree to construct the main in anticipation of his development going forward.
  - e) Hi-Line Drive Water – Plans have been completed for a water main to serve the Hi Line Property and the Airport. The main can be extended to Schoolhouse Rd. in the future to create a loop in that area of the system. BCCD approval, receipt of an easement and a construction agreement are needed before starting this work. The preconstruction meeting is scheduled for March 23<sup>rd</sup>.
  - f) Pennridge H.S. Expansion – Before the school goes out for bids, new plans were reviewed for the proposed sanitary sewer and water mains that are to serve the Middle School.
  - g) Crest Drive Subdivision – An on-site meeting was held with the developer and ERT to resolve PBA water and ERT sanitary/storm and road design issues. New plans will be issued for review and approval.

Upon motion by Purcell, seconded by Rainear, the Engineer's Report was unanimously accepted.

#### MANAGER'S REPORT:

- a) Precipitation Report for February 2006
- b) Water Production Reports for February 2006
- c) Average Production by Month/Year for February 2006
- d) System Supervisor's Report
- e) DEP – Environmental Lab Regulations – PBA is accredited by rule under the Laboratory Accreditation rule. The rule allows these simple tests without being fully accredited.
- f) DEP Tier 1 Public Notification and Chapter 109 Public Notification Requirements – PBA will need to make some changes to the Operations and Maintenance procedures to accommodate testing and public notification of violations.
- g) Fire Flow Tests – The tests were successfully accomplished earlier in March for the fire company.

Upon motion by Purcell, seconded by Rainear, the Manager's Report was unanimously accepted.

#### UNFINISHED BUSINESS:

- a) Water Operator Certifications – The Manager reported that Mark Kelly and Dennis Bergey have received their Water System Operator licenses and that Wayne Cameron has received his Wastewater System Operator license.

#### NEW BUSINESS:

None this meeting

PWTA:

None this meeting

CHAIRMAN REMARKS:

- a) Public Meeting hosted by PBA – The Chairman will contact the Fire Chief to find out the availability of the fire house for a meeting to be held in the evening or on a Saturday during the second half of April.
- b) A newsletter may be sent to all consumers with an invitation to the meeting. The Manager suggested the letter be sent first class.

LIST OF BILLS:

- a) Revenue Fund requisition number 247 in the amount of \$30,736.42.
- b) Bond Redemption & Improvement Fund requisition numbers 777 through 780 totaling \$16,770.73.
- c) Capital Fund Requisition number 521 in the amount of \$2,756.50.
- d) 02 Construction Fund requisition number 146 in the amount of \$168.00.
- e) 05 Construction Fund requisition numbers 27 and 28 in the amount of \$49,241.80.  
05 Construction Fund requisition number 29 in the amount of \$878.75 is being tabled for further review.

OFFICIAL BOARD ACTION:

Upon motion by Purcell, seconded by Rainear, the List of Bills – Items a), b), c), d) and e) with the exception of 05 Construction Fund number 29 were unanimously approved for payment.

Upon motion by Purcell, seconded by Rainear, the Board unanimously accepted dedication of water and sewer facilities at Strothers Subdivision a/k/a Hillside Estates contingent upon receipt of maintenance and security agreements.

Motion to authorize execution of the construction, escrow and tapping fee agreements for O & B Builders has been tabled until the April 3, 2006 meeting.

Upon motion by Purcell, seconded by Rainear, the Board unanimously authorized execution of contracts for PBA Project 05-3 Well #11 Arsenic Removal Plant with Nimaris Construction, Inc. in the amount of \$427,277.00.

EXECUTIVE SESSION:

At 8:37 p.m. the Chairman announced the Board would meet in Executive Session to discuss personnel matters and would not re-open the regular session.

ADJOURN:

There being no further business to come before the Board in the regular session and upon motion by Purcell, seconded by Rainear the meeting was adjourned at 8:37 p.m.

Respectfully Submitted,

---

Florence A. Frei, Recording Secretary

---

Brian Triplett, Assistant Secretary/Treasurer