

MINUTES OF THE FIRST REGULAR MEETING
OF THE MONTH OF MARCH
PERKASIE BOROUGH AUTHORITY
MONDAY, MARCH 6, 2006

The first regular meeting of the month was convened in the Authority Office, 306 N. 5th Street at 7:00 p.m. on March 6, 2006 by Chairman Robert A. Wasson. Attending in addition to the Chairman were Board Members Benjamin Rainear, Brian Triplett and Jim Purcell. Board Member Thomas Walter was absent with permission from the Board. Staff members present: Gary J. Winton, Manager, Peter C. Andersen, Engineer and John Schaeffer, III, Esquire, Solicitor.

MINUTES:

Upon motion by Triplett, seconded by Purcell the Minutes of the regular meeting of February 21, 2006 were unanimously approved as written.

Upon motion by Rainear, seconded by Purcell the Minutes of the fact finding meeting of March 4, 2006 were unanimously approved as written.

PUBLIC FORUM:

None this meeting.

CORRESPONDENCE:

- a) DEP to Representative Clymer – Copy of the letter to The Honorable Paul I. Clymer of the Pennsylvania House of Representatives from Kathleen A. McGinty, Secretary of the Pennsylvania Department of Environmental Protection informing him that a grant of \$250,000 will soon be awarded to the Perkasio Borough Authority under the Growing Greener New or Innovative Water/Wastewater Technology Grant Program.
- b) PMAA Spring Management Workshops – The workshops will take place at the Hotel Hershey on April 26th. Anyone interested in attending should contact the PBA office.

FINANCIAL INFORMATION:

None this meeting.

SOLICITOR'S REPORT:

- a) Meeting with Borough Consultants – The Solicitor along with the Manager, the Engineer, Special Counsel Lillian Harris and Bond Counsel Tim Andersen attended a meeting on February 23rd with the Borough Manager and the Borough consultants regarding the proposed takeover due diligence requirements. The Manager conducted a tour of the office and facilities at the 306 N. Fifth St. location.

Upon motion by Purcell, seconded by Rainear the Solicitor's report was unanimously accepted.

ENGINEER'S REPORT:

- a) Notice to Proceed to Nimaris Construction – The Engineer asked the board to authorize the Notice to Proceed to Nimaris Construction for PBA 05-3 Well #11 arsenic removal.
See Official Board Action
- b) Response to Borough Engineer Letter – The Manager received a letter from the Borough Engineer regarding road and sidewalk improvements coordination with sewer/water improvements.

The Engineer prepared a letter in response stating that Perkasio Borough Authority does not have any foreseen plans for improvements within the Borough limits and has suggested that, just as in the past, the Borough continue to keep PBA informed of their project schedules. In the event the Borough has plans to improve a street, PBA will consider the necessity and viability of improving the water and sewer lines at that time.

Upon motion by Rainear, seconded by Purcell the Engineer's report was unanimously accepted.

MANAGER'S REPORT:

- a) Billing Upgrade – The Manager gave to the Board a list of references supplied by Harris Computers. Kathy Bitner-Brown contacted several of those on the list who all had positive comments about the windows based system.
See Official Board Action
- b) Meeting with Howard Woods – As part of the due diligence process the Manager met with Howard Woods on February 27th to tour the facilities as well as both the future and current service areas. Another meeting will probably take place around the end of March or early April.
- c) First Savings – The Board members and staff have been invited to attend the Ribbon Cutting and Open House of First Savings at 219 S. Ninth St. on March 28th between 5:30 p.m. and 8 p.m..

Upon motion by Purcell, seconded by Rainear, the Manager's report was unanimously accepted.

UNFINISHED BUSINESS:

None this meeting

NEW BUSINESS:

None this meeting

PWTA:

None this Meeting.

CHAIRMAN'S REMARKS:

- a) Meeting with Representative Clymer - The Chairman remarked that the fact finding meeting on Saturday, March 4, 2006 was productive and that Representative Clymer is drafting new legislation.
- b) Consumer Poll – The Chairman led a discussion regarding the possibility of including a customer questionnaire in the Spring newsletter.

LIST OF BILLS:

- a) Revenue Fund Requisition Number 246 in the amount of \$61,505.43.

OFFICIAL BOARD ACTION:

Upon motion by Rainear, seconded by Purcell, the List of Bills – Item a) was unanimously approved for payment.

Upon motion by Rainear, seconded by Purcell, the Board unanimously authorized the Notice to Proceed to Nimaris Construction for PBA Project 05-03 Architectural/Structural Well #11 arsenic removal project.

Upon motion by Purcell, seconded by Rainear the Board unanimously authorized the upgrades of billing/budget/general ledger/payables/payroll programs by Harris Computer Systems at a cost not to exceed \$25,000 subject to the Solicitor's review and approval.

EXECUTIVE SESSION:

None this meeting

ADJOURN:

There being no further business to come before the Board and upon motion by Purcell, seconded by Rainear, the meeting was adjourned at 8:12 p.m..

Respectfully Submitted,

Florence A. Frei, Recording Secretary

Brian Triplett, Assistant Secretary/Treasurer