

MINUTES OF THE SECOND REGULAR MEETING
OF THE MONTH OF FEBRUARY
PERKASIE BOROUGH AUTHORITY
TUESDAY, FEBRUARY 21, 2006

The second regular meeting of the month was convened in the Authority Office, 306 N. 5th Street at 7:00 p.m. on February 21, 2006 by Chairman Robert Wasson. Attending in addition to the Chairman were Board Members Benjamin Rainear, Brian Triplett, and Jim Purcell. Board Member Thomas Walter was absent with the permission of the Board. Staff members present: Gary J. Winton, Manager, Raymond M. Conville, Assistant Manager, Peter C. Andersen, Engineer and John Schaeffer, III, Esquire, Solicitor.

MINUTES:

Upon motion by Brian, seconded by Purcell, the Minutes of the regular meeting of February 1, 2006 were unanimously approved as written.

PUBLIC FORUM:

Luke Chontofalsky of 270 Parkridge Dr., Perkasio and Tina Merl and Randolph Merl of 409 E. Market St., Perkasio were present.

Mr. Chontofalsky said he was an interested resident who wanted to observe the Authority proceedings. He also said he appreciates additives to the water system which help eliminate mineral buildup at his home.

Mrs. Merl said she works for an authority and expressed her support of PBA in light of the proposed takeover by the Borough of Perkasio.

FINANCIAL INFORMATION:

- a) Encumbrance Budget for January 2006.
- b) Statement of Trust Funds for the month of January 2006.

Upon motion by Rainear, seconded by Purcell the Financial Information was unanimously accepted.

CORRESPONDENCE:

None this meeting

SOLICITOR'S REPORT:

- a) Takeover – The Solicitor along with the Manager, the Engineer, PBA Bond Counsel, and Special Counsel will meet with the Borough of Perkasio Manager and their Solicitors and Special Counsel at PBA's office on Thursday, February 23, 2006 at 10:00 a.m. to discuss due diligence requirements and proceedings.
- b) Southgate – The Solicitor is expecting to receive the final agreements and will present them for the Board's approval at the March 6, 2006 meeting.

Upon motion by Purcell, seconded by Rainear, the Solicitor's Report was unanimously accepted.

ENGINEER'S REPORT:

- a) 3 Mi. Run Rd. & Schoolhouse Rd. – The proposed water main to connect Well #7 to Well #4 plans have been presented to the East Rockhill Township Supervisors at a working session. The construction of the main may also benefit the Township, i.e. road maintenance and/or construction of a bike path. Bids will not be advertised without further exploration of the possibilities. A meeting with ERT Parks and Recreation Board and property owners where easements would be required is anticipated. Documents are being prepared for DEP and BCCD permits.
- b) 3 Mi. Run Rd. to Schwenkmill Rd. – The Engineer discussed how the existing private wells in the area of Well #7 would be affected by the development of the well and proposed either converting the properties from private to the public system or upgrading the existing private wells at the Authority's expense. The Engineer recommends tying the properties to the public system as deepening the private wells may not be effective for the long term.
- c) Well #11 – Notice of Intent to Award has been issued to Nimaris. The Engineer requests permission to issue the Notice of Award. Ground breaking should take place in the early part of April. See Official Board Action
- d) Southgate – The Constitution Square development is expected to begin in the Spring.
- e) O&B Builders – The builder and the Borough should soon be reaching an agreement on required permitting of four lots along Blooming Glen Road between Seventh St. and Ridge Rd.. There is a "dry sewer" in place to accommodate these properties as well as those on Ridge Rd. east of the development that are within the Borough boundaries.
- f) Hi-Line Drive Water – Plans have been completed for a water main to serve the Hi Line Property and the Airport. The main can be extended to Schoolhouse Rd. in the future to create a loop in that area of the system. BCCD approval, receipt of an easement and a construction agreement are needed before starting this work.

Upon motion by Purcell, seconded by Rainear, the Engineer's Report was unanimously accepted.

MANAGER'S REPORT:

- a) Precipitation Report for January 2006
- b) Water Production Reports for January 2006
- c) Average Production by Month/Year for January 2006
- d) System Supervisor's Report
- e) DEP – Environmental Lab Regulations – The Manager will keep the Board informed on what, if any, impact the DEP Lab Accreditation Regulations may have on PBA.

- f) Software Upgrade – The Manager presented the Board with the Purchase Quotation from Harris Computer Systems for a new Billing/Budget/General Ledger/Payroll/Payables program based on Windows. While Harris has continued to support our current DOS system, they will not update or guarantee that they can repair the current system should it fail. Although \$40,000.00 has been budgeted for a new system, the Manager recommends the new Windows based system from Harris for \$25,000.00 at a cost savings of 60% compared to other company's stand-alone billing programs.

The Manager, at the Board's request, will look into warranties and maintenance agreements for the new system and will give his findings at the March 6, 2006 meeting.

Upon motion by Purcell, seconded by Rainear, the Manager's Report was unanimously accepted.

UNFINISHED BUSINESS:

None this meeting

NEW BUSINESS:

None this meeting

PWTA:

None this meeting

CHAIRMAN REMARKS:

- a) Meeting with Representative Paul I. Clymer – A breakfast meeting at the R&S Diner is planned for 8:00 a.m., Saturday, March 4, 2006. PBA Staff and Board Members and Borough of Perkasio Council Members as well as any interested parties are urged to attend. The meeting will be advertised for public notification.

LIST OF BILLS:

- a) Revenue Fund requisition number 245 in the amount of \$206,931.23.
- b) Bond Redemption & Improvement Fund requisition numbers 773 through 776 totaling \$12,134.33.
- c) Capital Fund Requisition number 520 in the amount of \$250.00.
- d) 02 Construction Fund requisition number 145 in the amount of \$135.00.
- e) 05 Construction Fund requisition number 26 in the amount of \$22,415.50.

OFFICIAL BOARD ACTION:

Upon motion by Purcell, seconded by Rainear, the List of Bills – Items a), b), c), and d) were unanimously approved for payment.

Upon motion by Purcell, seconded by Rainear the Board unanimously authorized the Notice of Award to Nimaris Construction for PBA Project 05-03 Well #11 arsenic removal project in the amount of \$423,277.

EXECUTIVE SESSION:

At 8:24 p.m. the Chairman announced the Board would meet in Executive Session to discuss personnel matters and would not re-open the regular session.

ADJOURN:

There being no further business to come before the Board in the regular session and upon motion by Triplett, seconded by Purcell the meeting was adjourned at 8:24 p.m.

Respectfully Submitted,

Florence A. Frei, Recording Secretary

Brian Triplett, Assistant Secretary/Treasurer