

MINUTES OF THE SECOND REGULAR MEETING  
OF THE MONTH OF JANUARY  
PERKASIE BOROUGH AUTHORITY  
TUESDAY, JANUARY 17, 2006

The second regular meeting of the month was convened in the Authority Office, 306 N. 5<sup>th</sup> Street at 7:00 p.m. on January 17, 2006 by Chairman Robert Wasson. Attending in addition to the Chairman were Board Members Benjamin Rainear and Jim Purcell. Board Member Brian Triplett was absent with the permission of the Board. Board Member Thomas Walter is currently on active duty with the United States Air Force. Staff members present: Gary J. Winton, Manager, Raymond M. Conville, Assistant Manager, Peter C. Andersen, Engineer and Charles H. Dorsett, Jr., Esquire, Solicitor.

MINUTES:

Upon motion by Purcell, seconded by Rainear, the Minutes of the regular meeting of January 3, 2006 were unanimously approved as written.

SPECIAL BUSINESS:

At this time the Chairman turned the meeting over to the Solicitor for the Annual Reorganization Meeting.

The Solicitor asked for nominations for the Office of Chairman of Perkasio Borough Authority for 2006.

Board Member Rainear nominated Bob Wasson for the Office of Chairman, seconded by Board Member Purcell. Hearing no other nominations, Bob Wasson was unanimously appointed Chairman for 2006.

Board Member Rainear made a motion to retain all 2005 positions in the year 2006. Hearing no objections Board Member Purcell seconded the motion and the Board voted unanimously to retain all of the year 2005 positions in the year 2006.

The Solicitor listed for the record that the Board voted unanimously to retain Robert Wasson as Chairman, Benjamin Rainear as Vice Chairman, James Purcell as Treasurer, Thomas Walter as Secretary and Brian Triplett as Assistant Secretary/Treasurer in the year 2006.

Upon motion by Purcell, seconded by Rainear, the professional staff was unanimously appointed as listed for the calendar year 2006.

Engineer: Andersen Engineering Associates, Inc.  
Peter C. Andersen, P.E.  
306 N. 5<sup>th</sup> Street, 2<sup>nd</sup> Floor  
Perkasie, PA 18944

Solicitor: Eastburn & Gray  
John N. Schaeffer, III, Esquire  
60 E. Court Street, PO Box 1389  
Doylestown, PA 18901

Trustee: Union National Bank and Trust Company  
John Kazary  
Broad & Main Streets  
Souderton, PA 18964

Bond  
Counsel: Pepper, Hamilton & Scheetz  
David Franklin  
3000 Two Logan Square  
18<sup>th</sup> & Arch Sts.  
Philadelphia, PA 19103-2799

Financial  
Advisor: A.G. Edwards & Sons  
Mark Quinn III  
  
Philadelphia, PA 19103

Hydro-  
geologist: Mercuri Associates, Inc.  
Bruno M. Mercuri  
627 Hampton Ave.  
Southampton, PA 18966

Insurance  
Agent: McKeever Egan Insurance, Inc.  
Neil J. Schwan, Agent  
522 Market Street, PO Box 236  
Perkasie, PA 18944

Auditor: Jim Hanna & Frank McGlone and Co., P.C.  
455 South Gulph Road  
Executive Terrace, Suite 306  
King of Prussia, PA 19406

#### PUBLIC FORUM:

Borough of Perkasie Councilmen William Hettel and Rich Hendricks were present as well as Tim Schoeller of 806 N. 7<sup>th</sup> St., Perkasie.

There were no comments or questions from the forum.

The Manager acknowledged that Lisa Goetz attended the Borough Council meeting of January 16, 2006. His understanding is that Ms. Goetz complained to Council that PBA personnel did not assist her in collecting sewer and water charges due to PBA from her tenant and that a lien had been placed on her property. The Manager stated for the record that PBA followed policy by holding the property owner responsible for the bill when no payment had been made since September 2005 after numerous notices and letters were sent to the tenant and to the tenant's forwarding address and copied to the owner (Ms. Goetz.) Also, for the record, PBA did not put a lien against the property.

#### FINANCIAL INFORMATION:

- a) Encumbrance Budget for December 2005.
- b) Statement of Trust Funds for the month of December 2005.

Upon motion by Rainear, seconded by Purcell the Financial Information was unanimously accepted.

#### CORRESPONDENCE:

- a) CHAR Report – *Increase to Bid Threshold* paragraph is of interest to PBA. PBA supports legislation to restore the limit to \$25,000.00.

Receipt Acknowledged.

- b) American Red Cross – Letter from Paula Ream, Director of Development and Community Affairs advising a contribution was made in the name of PBA by Berger-Epstein Associates, Inc.

Receipt Acknowledged

SOLICITOR’S REPORT:

- a) Southgate Easement– The Solicitor has forwarded agreements regarding the tapping fees and easement to Southgate and is expecting a response with minor comments from their solicitor. The Solicitor will report those comments when received.
- b) Trust Fund Payments – The Solicitor said that David Franklin, the Bond Counsel will advise PBA as to whether the proposed takeover will put the bonds in default and whether the payments due in February should be made.

Upon motion by Purcell, seconded by Rainear, the Solicitor’s Report was unanimously accepted.

ENGINEER’S REPORT:

- a) Three Mile Run/School House PBA05-1 – A water main extension has been designed between Well #4 and Well #7 in anticipation of the start up of Well #7 in 2007. The Engineer recommends that the Authority direct AEA, Inc. to advertise for bids on this project. See Official Board Action
- b) Three Mile Run to Schwenkmill Road – Well #7 will interfere with existing private wells in the area. The main must be installed and the houses converted from private wells to the public system prior to the start-up of Well #7. The Engineer is continuing to work with East Rockhill Township on the proposed alignment of the water main.
- c) Well #11 – Bids were received on January 12, 2006 for the new treatment building. Nimaris was the low bidder at \$423, 277.00. The Engineer is awaiting the arsenic removal permits before recommending to the Board to proceed with the awarding process.
- d) O&B Builders – The Engineer designed a sanitary sewer extension through the site to tie into a dry sewer to service the 4 lots located along Blooming Glen between Seventh St. and Ridge Rd.. The “dry sewer” was constructed as part of the Ridge Rd. project of 2004 in anticipation of any development in this area.
- e) Constitution Square – The Engineer expects this development to start around March or April.

Upon motion by Purcell, seconded by Rainear, the Engineer’s Report was unanimously accepted.

MANAGER’S REPORT:

- a) Precipitation Report for December 2005
- b) Water Production Reports for December 2005

- c) Average Production by Month/Year for December 2005
- d) System Supervisor's Report
- e) Tom Horn – The Manager informed the Board of Mr. Horn's call to State Representative Paul I. Clymer to complain about an assessment.

Upon motion by Rainear, seconded by Purcell, the Manager's Report was unanimously accepted.

UNFINISHED BUSINESS:

None this meeting

NEW BUSINESS:

- a) Alexander's Lawn Care – The Manager advised the Board to award the lawn care contract to Alexander again this year. Although the costs per cut have risen by \$5.00, the service is still less costly than using PBA personnel and equipment.  
See Official Board Action

PWTA:

None this meeting

CHAIRMAN REMARKS:

- a) The Chairman would like the Board to meet in Executive Session following the regular meeting.
- b) Tyco Breakup – The Chairman informed the Board of the divisions of Tyco and stated that his position with the company would most likely not change.
- c) Meeting with Perkasio Borough Council Members – The Chairman and Board Member Benjamin Rainear met with Borough Council President Eadie Burke, Councilman Harry McGonigle and Councilwoman Joan Handy at the C&C Café for approximately one hour on Saturday, January 7, 2006. The following was discussed:
  - 1. All parties stressed communication needs to be in writing.
  - 2. There will be no need to have monthly presentations to Borough Council Members.
  - 3. Copies of PBA minutes and PWTA minutes need to be sent to the Borough Manager's attention monthly.
  - 4. Routine communications of day to day operations should be between Managers.
  - 5. The Council representatives wanted to know when Tom Walters will resign.

See Attached Memo

LIST OF BILLS:

- a) Revenue Fund requisition number 243 in the amount of \$50,259.65.
- b) Bond Redemption & Improvement Fund requisition numbers 770 through 772 totaling \$26,688.23.

- c) 02 Construction Fund requisition number 143 in the amount of \$1,484.26.
- d) 05 Construction Fund requisition numbers 22 through 25 totaling \$23,964.64.

OFFICIAL BOARD ACTION:

Upon motion by Purcell, seconded by Rainear, the List of Bills – Items a), b), c), and d) were unanimously approved for payment.

Upon motion by Purcell, seconded by Rainear the Board unanimously authorized the Engineer to advertise PBA Project PBA05-1 Three Mile Run & Schoolhouse Road for bids.

Upon motion by Purcell, seconded by Rainear the Board unanimously agreed to award the lawn care contract to Alexander's Lawn Care at the rate of \$250.00 per cut.

EXECUTIVE SESSION:

At 7:45 p.m. the Chairman announced the Board would meet in a brief Executive Session to discuss personnel matters and the regular meeting would not be re-opened.

ADJOURN:

There being no further business to come before the Board in the regular session and upon motion by Purcell, seconded by Rainear the meeting was adjourned at 7:45 p.m.

Respectfully Submitted,

---

Florence A. Frei, Recording Secretary

---

Brian Triplett, Assistant Secretary/Treasurer