

MINUTES OF THE FIRST REGULAR MEETING
OF THE MONTH OF MARCH
PERKASIE BOROUGH AUTHORITY
MONDAY, MARCH 1, 2010

The first regular meeting of the month was convened in the Authority Office, 306 N. 5th Street at 7:00 p.m. on March 1, 2010 by Chairman Lawrence Gular. Attending in addition to the Chairman were Board Members Benjamin Rainear, J. Thomas Horn, Robert Wasson, and David Watt. Staff members present: Gary J. Winton, Manager, Ray Conville, Assistant Manager, and John N. Schaeffer III, Esquire, Solicitor.

MINUTES:

Upon motion by Wasson, seconded by Rainear, the Minutes of the regular meeting of February 16, 2010 were unanimously approved as written.

PUBLIC FORUM:

There was no public present

FINANCIAL INFORMATION:

- a) Encumbrance Budget Report for January 2010.
- b) Statement of Trust Funds

Upon motion by Horn, seconded by Rainear, the Financial Information was unanimously approved.

CORRESPONDENCE:

- a) None this meeting

SOLICITOR'S REPORT:

- a) None this meeting

ENGINEER'S REPORT:

- a) None this meeting.

MANAGER'S REPORT:

- a) Credit Card Payments – The Board was given a memo from the Staff detailing two different options of accepting credit cards online. The first option a percentage based fee for transactions, but it also allowed the authority to charge a convenience fee. The second option was a flat \$.75 fee per transaction that the authority would be paying for.
- b) Pension Plan Change – This change to the pension plan would allow the employees to put up to 20% of their income into the pension plan, and this would be no cost to the Authority.

See Official Board Action

- c) Penn Foundation – The manager had a meeting with a representative of Penn Foundation and informed the Board of benefits that the employees would receive as well as costs the Authority would incur if the Authority chose to establish an Employee Assistance Plan.
- d) Resolution 2008-5 correcting billing rate – During the course of the Audit fieldwork, a typographical error was found in the billing rates for 2009. A new resolution retroactively recognizing and correcting the error needs to be adopted.
See Official Board Action
- e) Update on Grandview – The Manager was informed that Grandview has hired a company to do a due diligence study to determine what they believe their system to be worth.

Upon motion by Watt, seconded by Wasson, the Manager's Report was unanimously approved.

UNFINISHED BUSINESS:

- a) None this meeting.

NEW BUSINESS:

- a) None this meeting.

CHAIRMAN REMARKS:

- a) The Chairman wanted to share with the Board, as well as with all customers via the website, that he came across an item that may be beneficial. FloodSafe Connectors, available at most hardware stores, would prevent a flood in the event a washing machine hose, ice maker, or another water using appliance was to break.

LIST OF BILLS:

- a) Revenue Fund requisition number 313 in the amount of \$264,006.57.

OFFICIAL BOARD ACTION:

Upon motion by Rainear, seconded by Wasson, the List of Bills – Item a) was unanimously approved for payment.

Upon motion by Watt, seconded by Horn, the board unanimously approved Resolution 2010-01, modifying PBA pension plan to allow additional employee contributions.

Upon motion by Horn, seconded by Wasson, the board unanimously approved Resolution 2010-02, correcting a typographical error in water rate set forth in Resolution 2008-05.

Upon motion by Watt, seconded by Horn, the board unanimously approved the Staff to move ahead with credit card payments via option #2; a flat \$.75 transaction fee and the Authority will not, at this time, charge a transaction fee.

PUBLIC FORUM II:

None this meeting

EXECUTIVE SESSION:

The Board will meet in executive session to discuss personnel matters, after a short recess to sign checks. The regular meeting will not reconvene.

ADJOURN:

There being no further business to come before the Board in regular session and upon motion by Horn, seconded by Rainear, the meeting was adjourned at 8:10 p.m.

Respectfully Submitted,

Nicholas T. Fretz, Recording Secretary

Robert Wasson, Secretary