

MINUTES OF THE SECOND REGULAR MEETING
OF THE MONTH OF FEBRUARY
PERKASIE BOROUGH AUTHORITY
TUESDAY, FEBRUARY 16, 2010

The second regular meeting of the month was convened in the Authority Office, 306 N. 5th Street at 7:00 p.m. on February 16, 2010 by Chairman Lawrence Gular. Attending in addition to the Chairman were Board Members Benjamin Rainear, J. Thomas Horn, Robert Wasson, and Dave Watt. Staff members present: Gary J. Winton, Manager, Raymond Conville, Assistant Manager, Peter Andersen, Engineer and John N. Schaeffer, III, Esquire, Solicitor.

MINUTES:

Upon motion by Horn, seconded by Rainear, the Minutes of the regular meeting of February 1, 2010 were unanimously approved as written.

PUBLIC FORUM:

No public were present.

FINANCIAL INFORMATION:

- a) Encumbrance Budget Report for January 2010
- b) Statement of Trust Funds for January 2010

The Financial Information was tabled to the next meeting.

CORRESPONDENCE:

- a) CHAR Report

PWTA:

- a) January Minutes/Flows

SOLICITOR'S REPORT:

- a) Personnel – This will be discussed in executive session.

Upon motion by Wasson, seconded by Rainear, the Solicitor's Report was unanimously approved.

ENGINEER'S REPORT:

- a) Cedar View Project – This project is essentially completed. The PBA staff will be collecting carbon filter tanks from the residents in the next few weeks.
- b) Well #10 – The plans and specifications have been completed for this project. This project could be advertised to bid next week and receive bids in early April.
- c) West Rockhill/Ridge Road – Engineering work on this project has stopped per the Board's request. Plans are about 90% complete. Cost estimates have been prepared for the West Rockhill water extension and three scenarios were given to the Board.
- d) 317 Walnut St. – After the Developer modified the proposed road grades to better balance the cuts and fills for the subdivision, a revised sanitary sewer design was provided eliminating a 12 foot deep sanitary sewer. It is believed the construction can commence once improvement agreements have been executed and all fees paid.

Upon motion by Wasson, seconded by Watt, the Engineer's Report was unanimously approved.

MANAGER'S REPORT:

- a) Precipitation Report for January 2010
- b) Water Production Reports for January 2010
- c) Average Production by Month for January 2010
- d) Assistant Manager's report
- e) Credit cards – The Manager informed the Board that the staff was misinformed about what the cost for accepting credit cards online would be. There would be two different scenarios depending on if the Authority would be charging a convenience fee. The Staff has a call scheduled with the website company to finalize all costs and fees associated with credit card web payments.

Upon motion by Horn, seconded by Rainear, the Manager's Report was unanimously accepted.

UNFINISHED BUSINESS:

- a) The Chairman recommended that the Board get a plaque for Greg Preston to show their appreciation for his 35 plus years of dedicated service.

NEW BUSINESS:

- a) Alexander Lawn Care – Chris Alexander sent over a price quote for the mowing of the Authority well sites. The cost is the same as last year.

See Official Board Action

CHAIRMAN REMARKS:

- a) None this meeting

LIST OF BILLS:

- a) Revenue Fund Requisition number 312 in the amount of \$49,202.50.
- b) Bond Redemption and Improvement Fund Requisition numbers 955 through 957 in the amount of \$22,010.50
- c) 07 Construction Fund Requisition number 143 totaling \$2,223.50.
- d) Capital Improvement Fund Requisition numbers 608 and 609 totaling \$18,396.07.

PUBLIC FORUM:

None this meeting.

OFFICIAL BOARD ACTION:

Upon motion by Rainear, seconded by Horn, the List of Bills – Items a), b), c), and d) were unanimously approved for payment.

Upon motion by Wasson, seconded by Rainear, the board unanimously approved to authorize the advertisement for installation of arsenic removal facilities at PBA well #10.

Upon motion by Watt, seconded by Horn, the board unanimously approved the contract with Alexander Lawn Care for 2010 at a cost of \$260 per cut for 10 sites.

EXECUTIVE SESSION:

The Board will meet in executive session to discuss personnel matters, after a short recess to sign checks. The regular meeting will not reconvene.

ADJOURN:

There being no further business to come before the Board in the regular session and upon motion by Horn, seconded by Wasson the meeting was adjourned at 8:13 p.m.

Respectfully Submitted,

Nicholas T. Fretz, Recording Secretary

Robert Wasson, Secretary