

MINUTES OF THE SECOND REGULAR MEETING
OF THE MONTH OF JANUARY
PERKASIE BOROUGH AUTHORITY
TUESDAY, JANUARY 19, 2010

The second regular meeting of the month was convened in the Authority Office, 306 N. 5th Street at 7:00 p.m. on January 19, 2010 by Chairman Lawrence Gular. Attending in addition to the Chairman were Board Members Benjamin Rainear, J. Thomas Horn, Robert Wasson, and Dave Watt. Staff members present: Gary J. Winton, Manager, Raymond Conville, Assistant Manager, Peter Andersen, Engineer and John N. Schaeffer, III, Esquire, Solicitor.

SPECIAL BUSINESS:

At this time the Chairman turned the meeting over to the Solicitor for the Annual Reorganization Meeting.

The Solicitor asked for nominations for the Office of Chairman of Perkasio Borough Authority for 2009.

Board Member Ben Rainear made the recommendation and nomination that the Board Members and Professional Staff retain the same seats as 2009, seconded by Wasson, Lawrence Gular was unanimously appointed Chairman for 2010.

Benjamin Rainear was unanimously appointed Vice-Chairman for 2010.

Bob Wasson was unanimously appointed Secretary for 2010.

Thomas Horn was unanimously appointed Treasurer for 2010.

Dave Watt was unanimously appointed Assistant Secretary/Treasurer for 2010.

Engineer: Andersen Engineering Associates, Inc.
Peter C. Andersen, P.E.
306 N. 5th Street, 2nd Floor
Perkasie, PA 18944

Solicitor: Eastburn & Gray
John N. Schaeffer, III, Esquire
60 E. Court Street, PO Box 1389
Doylestown, PA 18901

Trustee: Union National Bank and Trust Company
Gerald L. Hill
Broad & Main Streets
Souderton, PA 18964

Bond
Counsel: Pepper, Hamilton & Scheetz
David Franklin
3000 Two Logan Square
18th & Arch Sts.
Philadelphia, PA 19103-2799

Financial Advisor: PNC Capital Markets
Mark Quinn III
1600 Market St.
Philadelphia, PA 19103

Hydro-geologist: Mercuri Associates, Inc.
Bruno M. Mercuri
627 Hampton Ave.
Southampton, PA 18966

Insurance Agent: First Savings Insurance
Neil J. Schwan, Agent
522 Market Street, PO Box 236
Perkasie, PA 18944

Auditor: Jim Hanna & Frank McGlone and Co., P.C.
455 South Gulph Road
Executive Terrace, Suite 306
King of Prussia, PA 19406

MINUTES:

Upon motion by Rainear, seconded by Horn, the Minutes of the regular meetings of December 15, 2009 and January 4, 2010 were unanimously approved as written.

PUBLIC FORUM:

Luther Chontofalsky of Parkridge Drive was present.

Mr. Chontofalsky wanted to thank the Board for their professionalism and inform them that the water and sewer rates are such a great deal costing a little over \$3.00 per day, as compared to over \$10.00 per day for electric.

FINANCIAL INFORMATION:

- a) Encumbrance Budget Report for December 2009
- b) Statement of Trust Funds – December 2009
- c) Statement of Trust Funds – Year to date 2009

Upon motion by Rainear, seconded by Horn, the Financial Information was unanimously approved.

CORRESPONDENCE:

- a) Andersen office lease – Andersen Engineering informed the Board they intend to exercise the 5 year extension option in their lease beginning July 2010.
- b) 2010 PMAA Board member training – Board Members must notify the office by February 16th of their intentions to attend.

PWTA:

- a) None this meeting.

SOLICITOR'S REPORT:

- a) Hilltown/PWTA letter – The Board authorized the Solicitor to notify PWTA to transfer 91 EDU's from PBA to Hilltown Authority. The diversion to the Highland Park Plant has been removed and filled with concrete.
- b) Grandview due diligence
- c) Employee Handbook

See Official Board Action

Upon motion by Horn, seconded by Watt, the Solicitor's Report was unanimously approved.

ENGINEER'S REPORT:

- a) Well #10 arsenic – The plans and specifications for the arsenic removal facilities will be completed early next month following a revision that will provide greater operational flexibility for the Authority. It is recommended that the Authority advertise for bids as soon as possible.
- b) Grandview – It is believed that a booster station will be needed to serve West Rockhill at the existing 2MG tank and that represents the best long-term solution.
- c) Well #11 arsenic – It was discovered that the 2 laboratories that the Authority uses to test for arsenic came back with mixed results of the same sample. More reliable laboratory results will save the Authority quite a bit of money over time.

Upon motion by Wasson, seconded by Watt, the Engineer's Report was unanimously approved.

MANAGER'S REPORT:

- a) Precipitation Report for December 2009
- b) Water Production Reports for December 2009
- c) Average Production by Month for December 2009
- d) Grant payment update – The Manager informed the Board that the Authority is expecting the Redevelopment Authority grant check by the end of the week.

Upon motion by Watt, seconded by Wasson, the Manager's Report was unanimously accepted.

NEW BUSINESS:

- a) Computer equipment update – The staff informed that Board that the office computers have outlived their useful life and it is time to upgrade the office computers. The staff will collect quotes for 2 new laptops and 2 new desktops and present those findings to the Board next month.

CHAIRMAN REMARKS:

- a) None this meeting

LIST OF BILLS:

- a) Revenue Fund Requisition number 310 in the amount of \$65,576.23.
- b) Bond Redemption and Improvement Fund Requisition number 954 in the amount of \$4,928.00
- c) 07 Construction Fund Requisition numbers 141 and 142 totaling \$41,415.05.
- d) Capital Improvement Fund Requisition numbers 606 and 607 totaling \$9,986.00.

PUBLIC FORUM:

None this meeting.

OFFICIAL BOARD ACTION:

Upon motion by Rainear, seconded by Wasson, the List of Bills – Items a), b), c), and d) were unanimously approved for payment.

Upon motion by Watt, seconded by Horn, the board unanimously approved to adopt the revised employee handbook subject to the shoe allowance revision being completed by the Solicitor.

EXECUTIVE SESSION:

The Board will meet in executive session to discuss the due diligence with Howard Woods and Frank Impagliazzo, after a short recess to sign checks. The regular meeting will not reconvene.

ADJOURN:

There being no further business to come before the Board in the regular session and upon motion by Watt, seconded by Rainear the meeting was adjourned at 8:20 p.m.

Respectfully Submitted,

Nicholas T. Fretz, Recording Secretary

Robert Wasson, Secretary