

MINUTES OF THE SECOND REGULAR MEETING  
OF THE MONTH OF NOVEMBER  
PERKASIE BOROUGH AUTHORITY  
TUESDAY, NOVEMBER 17, 2009

The second regular meeting of the month was convened in the Authority Office, 306 N. 5<sup>th</sup> Street at 7:00 p.m. on November 17, 2009 by Chairman Lawrence Gular. Attending in addition to the Chairman were Board Members Benjamin Rainear, J. Thomas Horn, Robert Wasson, and David Watt. Staff members present: Gary J. Winton, Manager, Ray Conville, Assistant Manager, Peter Andersen, Engineer, and John N. Schaeffer III, Esquire, Solicitor.

MINUTES:

Upon motion by Rainear, seconded by Wasson, the Minutes of the regular meeting of November 2, 2009 were unanimously approved.

PUBLIC FORUM:

Luther Chontofalsky of Parkridge Drive was present.

Mr. Chontofalsky had no comments at this time.

FINANCIAL INFORMATION:

- a) Encumbrance Budget Report for October 2009
- b) Statement of Trust Funds

Upon motion by Horn, seconded by Watt, the Financial Information was unanimously approved.

SPECIAL BUSINESS:

- a) None this meeting

CORRESPONDENCE:

- a) CHAR Report
- b) Letter from J. Stemler – Customer is requesting a credit on the sewer portion of her bill because an outside hose was left on.

See Official Board Action

PWTA:

- a) Minutes of September meeting.
- b) Flow Report from September
- c) 2010 Budget

SOLICITOR'S REPORT:

- a) Hilltown case – The settlement was approved by the Bucks County Court and the diversion was to be removed within 45 days.
- b) Sellersville & Grandview due diligence – this will be part of the executive session.

Upon motion by Rainear, seconded by Wasson, the Solicitor's Report was unanimously accepted.

ENGINEER'S REPORT:

- a) Cedar View Avenue – This project is essentially complete except for final lawn restoration and pavement overlays. East Rockhill will be installing the overlays next spring.
- b) Well 10 – Plans were continued to be worked on for the arsenic removal system at Well #10. Arrangement are being made for the pilot test and it is anticipated that the plans and contract documents will be ready for the advertisement of bids by the end of the year, with receipt of bids in February.
- c) Grandview – A conceptual design has been prepared for the booster station to serve Grandview and the surrounding area.
- d) West Rockhill – The plans have been developed depicting proposed facilities to provide public sewer service to West Rockhill. West Rockhill's concerns are hoped to be satisfied and a service agreement signed before the end of the year.

Upon motion by Watt, seconded by Rainear, the Engineer's Report was unanimously accepted.

MANAGER'S REPORT:

- a) Precipitation Report for October 2009
- b) Water Production Reports for October 2009
- c) Average Production by Month/Year for October 2009
- d) Assistant Manager's Report
- e) BCRDA grant – Mr. Jeff Dwark was asked for an update in regards to the Grant money for the Cedar View Project.
- f) Letter to project residents – A letter was sent to all of the new water residents in East Rockhill Township that were connected via the Cedar View Project.
- g) New employees – The Authority hired 3 new employees and they have started over the past two weeks.

Upon motion by Wasson, seconded by Rainear, the Manager's Report was unanimously accepted.

UNFINISHED BUSINESS:

- a) 2010 Budget – The Board was given an updated version of the 2010 Budget and consequential rate increase.

See Official Board Action

NEW BUSINESS:

- a) Personnel Policy – It was decided to table this item until next Board meeting when there is less on the agenda.

- b) Rate increase – Resolution 2009-5

See Official Board Action

- c) 2010 Budget – Resolution 2009-6

See Official Board Action

CHAIRMAN REMARKS:

- a) None this meeting.

LIST OF BILLS:

- a) Revenue Fund requisition number 307 in the amount of \$172,302.77.
- b) Bond Redemption & Improvement Fund requisition numbers 948 through 950 totaling \$17,280.00.
- c) 07 Construction Fund requisition numbers 134 through 137 totaling \$139,512.98.
- d) Capital Improvement Fund requisition number 603 totaling \$3,767.85.

OFFICIAL BOARD ACTION:

Upon motion by Wasson, seconded by Watt, the List of Bills – Items a), b), c) and d) were unanimously approved for payment.

Upon motion by Rainear, seconded by Horn, the board approved, by a 3-2 vote with Watt and Wasson opposed, to credit J. Stemler's account (#3204) in the amount of \$43.90.

Upon motion by Wasson, seconded by Rainear, the board unanimously approved to adopt PBA Resolution 2009-5, establishing water and sewer rates for 2010.

Upon motion by Horn, seconded by Watt, the board unanimously approved to adopt PBA Resolution 2009-6, setting forth the Budget for 2010.

Upon motion by Wasson, seconded by Rainear, the board unanimously approved the Tapping Fee Agreement with Habitat for Humanity.

PUBLIC FORUM II:

Mr. Chontofalsky asked about the credit that was given and just wanted to make sure that no one was getting anything for free. Mr. Chontofalsky was assured that just the sewer portion of the overage was being credited based on previous board decisions. He also stated he understood why rates had to increase due to the many new regulations the Authority will have to implement in 2010.

EXECUTIVE SESSION:

The Board will meet in executive session to discuss personnel, due diligence, and the letter to the Borough of Sellersville after a short recess to sign checks. The regular meeting will not reconvene.

ADJOURN:

There being no further business to come before the Board in regular session and upon motion by Wasson, seconded by Horn, the meeting was adjourned at 8:33 p.m.

Respectfully Submitted,

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Nicholas T. Fretz, Recording Secretary

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Robert Wasson, Secretary