

MINUTES OF THE SECOND REGULAR MEETING
OF THE MONTH OF NOVEMBER
PERKASIE REGIONAL AUTHORITY
TUESDAY, NOVEMBER 19, 2019

The second regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 6:30 p.m. on November 19, 2019 by Chairman David Watt. Attending in addition to the Chairman were Board Members J. Thomas Horn, David Bedillion and Robert Wasson. Absent with the consent of the Board was Stephen Algeo. Staff members present: Nicholas Fretz, Manager, Peter C. Andersen, Engineer, John N. Schaeffer, III, Esquire, Solicitor and Patricia Fluck, Accounting Assistant.

EXECUTIVE SESSION:

The Chairman announced that the Board meet in an executive session prior to the regular Board meeting to discuss real estate.

MINUTES:

Upon motion by Bedillion, seconded by Horn, the Minutes of the first meeting of November 4, 2019 were approved as written.

PUBLIC FORUM:

- a) 501 E. Walnut Street, Perkasie, PA – Mr. Nacarella (South Perk Hotel owner) requested a credit on the sewer portion of his bill for a plumbing issue (pressure toilets) related to the renovation of the property that was since fixed.

See Official Board Action

CORRESPONDENCE:

- a) KMIT Refund - The Manager presented to the Board a refund checks from KMIT for workers compensation due to no claims over the past year. The Board directed the Manager to use these funds for the employee bonuses for 2019 since it was the staff who worked safety throughout the year.

PWTA:

- a) Minutes from the October 2019 meeting
- b) October 2019 flow reports

FINANCIAL INFORMATION:

- a) Balance Sheet for October 2019
- b) Profit and Loss Budget Overview Reports for October 2019
- c) Statement of Trust Funds – October 2019
- d) Revenue Fund Requisition Number 538 in the amount of \$32,392.98.
- e) Construction Fund Requisitions Number 61 through 63 in the total amount of \$22,631.89.
- f) Project Summaries

Upon motion by Bedillion, seconded by Horn, the Financial Report and the List of Bills – Items d) through e) were unanimously approved.

OPERATIONS REPORT:

- a) Activity Report
- b) Average production by month for October 2019
- c) Precipitation Report for October 2019
- d) Water Production Reports for October 2019
- e) Sewer truck report – Internal Use Value Report

Upon motion by Horn, seconded by Bedillion, the Operations Report was unanimously approved.

SOLICITOR'S REPORT:

- a) Open Project Updates –The Solicitor stated that County Ridge has dedicated the facilities and provided a maintenance escrow for the next eighteen (18) months. In addition, the Solicitor stated that the new bond issue was completed on November 6, 2019.

Upon motion by Horn, seconded by Bedillion, the Solicitor's Report was unanimously approved.

ENGINEER'S REPORT:

- a) Booster Station – The Engineer stated they had a successful appearance at the East Rockhill Township Planning Commission. He further stated that the Planning Commission recommended approval of PRA's Conditional Use application, requested Land Development waivers and Land Development application.
- b) Pennridge Airport - The Engineer stated they were working with the contractor to relocate existing water services in conjunction with Phase 1 of the Ridge Road widening.
- c) Perkasio Woods – The Engineer stated they have stopped working on this project as per the developer's request and, to date, they have not heard from the developer regarding contested engineering invoices.
- d) Subdivision Plans – The Engineer stated they received plans for Perkasio Green, however, had to request their engineer provide the plans per PRA standards and he had since received the plans per PRA standards. In addition, the Engineer stated that they received the plans for Greenridge Estates West, however, they would not be reviewing the plans until the plans are approved by both Perkasio Borough and East Rockhill Township since a few of the homes are in East Rockhill and the remaining homes were in Perkasio Borough.
- e) Growing Greener Grant – The Engineer stated that he was researching the requirements of the grant to determine if PRA would be eligible for this grant.

Upon motion by Bedillion, seconded by Wasson, the Engineer's Report was unanimously approved.

MANAGER'S REPORT:

- a) PMRS Agreement Updates and Resolution 2019-09 – The Manager presented the Board with PMRS Agreement Updates and Resolution 2019-09 for approval. He further stated that the new Agreement with PMRS would not allow any new employees to convert their prior pensions with other municipalities to PRA's plan.

See Official Board Action

- b) PWTA Response Letter (Draft) – The Manager presented a draft letter to send to PWTA regarding I & I. After some discussion with the Board, they directed the Manager to make some changes to the draft letter and resubmit another draft letter at PRA's next meeting on December 2, 2019.

- c) Manhole Rehab Quote – The Manager presented the Board with a Quote for manhole rehabilitation.

See Official Board Action

- d) Astro Van – The Manager stated that the van was placed on MunicibiBid for sale and requested the Board approve the sale of the Astro Van.

See Official Board Action

- e) Website – The Manager stated that the company that provides PRA with our website informed him that they would no longer be providing websites beginning in January 2020. He further stated that because the current company does not provide websites, he contacted the billing company that PRA uses for a recommendation for a website provider and the PRA staff has been working with the new company to construct a new website. The Manager stated that the new website is much more user friendly and should be going "live" around the end of November 2019. He further stated that the cost will go from about \$2,300 per year to about \$500 per year.

Upon motion by Horn, seconded by Bedillion, the Manager's Report was unanimously approved.

OFFICIAL BOARD ACTION:

Upon motion by Watt, seconded by Horn, the Board unanimously approved to credit 501 E. Walnut, account #3076, the sewer charges for a plumbing issue (pressure toilets) related to the renovation of the property that was since fixed in the amount of \$1,739.40.

Upon motion by Watt, seconded by Wasson, the Board unanimously approved the PMRS Agreement Updates and Resolution 2019-09.

Upon motion by Watt, seconded by Bedillion, the Board unanimously approved the Manhole Rehab Quote in the amount of \$12,914.50.

Upon motion by Horn, seconded by Bedillion, the Board unanimously approved the sale of the Astro Van in the amount of \$3,150.00.

UNFINISHED BUSINESS/NEW BUSINESS:

None this meeting.

CHAIRMAN'S REMARKS:

None this meeting.

PUBLIC FORUM II:

None this meeting.

EXECUTIVE SESSION:

The Board did not have an Executive Session after the meeting.

ADJOURN:

There being no further business to come before the Board in the regular session and upon motion by Horn, seconded by Bedillion, the meeting was adjourned at 7:45 p.m.

Respectfully Submitted,

Patricia Fluck, Recording Secretary

David Bedillion, Secretary