

MINUTES OF THE REGULAR MEETING
OF THE MONTH OF SEPTEMBER
PERKASIE REGIONAL AUTHORITY
MONDAY, SEPTEMBER 11, 2023

The regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 5:38 p.m. on September 11, 2023 by Vice Chairman J. Thomas Horn. Attending in addition to the Vice Chairman were Board Members Ben Rainear, Vicki Miller and Stephen Algeo. Absent from the meeting with the consent of the Board was David Watt. Staff members present: Nicholas Fretz, Manager, Peter C. Andersen, Engineer, John N. Schaeffer, III, Esquire, Solicitor, and Laura Snyder, Accounts Payable.

NEW BUSINESS:

None this meeting.

EXECUTIVE SESSION:

The Board met in Executive Session prior to the meeting to discuss potential litigation.

MINUTES:

Upon motion by Algeo, seconded by Rainear, the Minutes of the regular meeting of August 14, 2023 were unanimously approved as written with Miller abstained.

PUBLIC FORUM:

- a) 516 Nob Hill – David Bradford requested relief from his bill due to the required watering of new sod, planted trees, and the unforeseen excessive heat in the previous months.
See Official Board Action
- b) 866 Neighbors Way – Thomas Boshell requested relief from his bill due to a hose bib break and has since been fixed.
See Official Board Action

CORRESPONDENCE:

- a) PMAA Region 1 Fall meeting – The Manager presented to the Board the invitation to the PMAA Region 1 Fall meeting on October 19th at the Joseph Ambler Inn. The Manager and Miller planned on attending.

PWTA:

- a) Minutes from the July 2023 meeting
- b) July 2023 flow reports

FINANCIAL INFORMATION:

- a) Balance Sheet for August 2023
- b) Profit and Loss Budget Overview Reports for August 2023
- c) Statement of Trust Funds – August 2023
- d) Revenue Fund Requisition Number 584 in the amount of \$93,287.34.
- e) Bond Redemption and Improvement Fund Requisition Number 1113 thru 1117 in the total amount of \$1,160,319.45.
- f) Developer Escrow Releases & Summaries

Upon motion by Rainear, seconded by Miller, the Financial Information was unanimously approved.

OPERATIONS REPORT:

- a) Activity Report for August 2023
- b) Average production by month for August 2023
- c) Precipitation Report for August 2023
- d) Water Production Reports for August 2023
- e) Sewer truck reports

Upon motion by Rainear, seconded by Miller, the Operations Report was unanimously approved.

SOLICITOR'S REPORT:

- a) PennVEST Grant – The Solicitor stated that the final approvals from PennDOT were received and that final settlement was scheduled for September 21st.
- b) Pennridge Airport Easement Agreements – The Solicitor stated that the current phase was complete with the final punch list item completed. He further stated that the easement agreements were ready for signatures.
See Official Board Action

Upon motion by Algeo, seconded by Rainear, the Solicitor's Report was unanimously approved.

ENGINEER'S REPORT:

- a) Ridge Rd. Reservoir – The Engineer stated that the walls were up and the contractor was working on the exterior coating. The project remains on schedule with completion in early November.
- b) Bethlehem Pike Water Main Extension – The Engineer stated that they received approval from PennDOT and BCCD and the construction should start around September 15th.
- c) Old Bethlehem Pike Water Main Extension – The Engineer stated that the main line was complete and most of the services had been installed.
- d) Highland Drive Water Main Replacement – The Engineer stated that the contractor had made progress and the completion was still expected around October 31st.
- e) Bethlehem Pike Water Main Extension Change Order #2 – The Engineer presented to the Board the Change Order #2 requested by Pact One of \$867,190.00, which included the costs to extend the project area to utilize the remaining funds in the grant to Bethlehem Pike.
See Official Board Action

Upon motion by Rainear, seconded by Miller, the Engineer's Report was unanimously approved.

MANAGER'S REPORT:

- a) 2024 Budget & Salary Proposal – The Manager presented to the Board the 2024 Budget projection along with the wages and salary projection.
- b) PWTA Draft Letter – The Manager presented to the Board the PWTA Draft Letter requesting to purchase EDUs. The Board directed the Manager to request to purchase 200 EDUs.
See Official Board Action
- c) 2024 MMO – The Manager presented to the Board the 2024 Pennsylvania Municipal Retirement System (PMRS) Minimum Municipal Obligation (MMO) worksheet. This was an estimate of what the Authority would owe at the beginning of 2024 and it was based off of the estimated 2023 payroll. The MMO was lower than it was last year since PRA's payroll for 2023 was lower than it was in 2022.
See Official Board Action
- d) Well #14 Update – The Manager provided the Board with an update on Well #14. The Manager stated that PRA was working with Raab Well Drilling and RMS Environmental on getting the pump test done the week of September 11th. The pump test would be a minimal test of about 6 hours just to clear the well to get water samples to determine exactly what type of contaminants are present in the well.

Upon motion by Rainear, seconded by Algeo, the Manager's Report was unanimously approved.

OFFICIAL BOARD ACTION:

Upon motion by Algeo, seconded by Rainear, the Board unanimously approved to credit 516 Nob Hill for the sewer charges in the amount of \$586.30.

Upon motion by Horn, seconded by Rainear, the Board unanimously approved to credit 866 Neighbors Way for the sewer charges in the amount of \$155.37.

Upon motion by Rainear, seconded by Algeo, the Board unanimously approved the Penridge Airport Easement Agreements.

Upon motion by Rainear, seconded by Miller, the Board unanimously approved the Bethlehem Pike Water Main Extension Change Order #2 in the amount of \$867,190.00.

Upon motion by Rainear, seconded by Miller, the Board unanimously approved the PWTA Draft Letter to request to purchase 200 EDUs.

Upon motion by Algeo, seconded by Rainear, the Board unanimously approved the 2024 Minimum Municipal Obligation worksheet.

Upon motion by Horn, seconded by Rainear, the Board unanimously approved Dilworth Paxson to litigate on behalf of the Authority regarding the PFAS contamination.

UNFINISHED BUSINESS/NEW BUSINESS:

- a) PFAS Litigation - Dilworth Paxson was spearheading litigation on behalf of Municipalities and authorities regarding the PFAS contamination. This would help in potentially offsetting costs associated with treatment facilities on PRA's wells due to the PFAS contamination. Dilworth Paxson requested to litigate on the Authority's behalf.

See Official Board Action

CHAIRMAN'S REMARKS:

None this meeting.

PUBLIC FORUM II:

None this meeting.

EXECUTIVE SESSION:

None this meeting.

ADJOURN:

There being no further business to come before the Board in the regular session and upon motion by Horn seconded by Rainear, the meeting was adjourned at 6:44 p.m.

Respectfully Submitted,



Laura Snyder, Recording Secretary



Victoria Miller, Assistant Secretary/Treasurer