

MINUTES OF THE REGULAR MEETING
OF THE MONTH OF MAY
PERKASIE REGIONAL AUTHORITY
MONDAY, MAY 10, 2021

The regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 6:30 p.m. on May 10, 2021 by Chairman David Watt. Attending in addition to the Chairman were Board Members J. Thomas Horn, Benjamin Rainear and David Bedillion. Stephen Algeo was absent with consent of the Board. Staff members present: Nicholas Fretz, Manager, Peter C. Andersen, Engineer and John N. Schaeffer, III, Esquire, Solicitor.

EXECUTIVE SESSION:

None this meeting.

MINUTES:

Upon motion by Bedillion, seconded by Horn, the Minutes of the regular meeting of April 12, 2021 were unanimously approved as written.

PUBLIC FORUM:

- a) 1319 W. Park Avenue – Darius Koszycki, the previous owner of the property, was in attendance to discuss this property. Mr. Koszycki informed the Board that when he sold this property July of 2020 he was informed at settlement that he needed to pay for a second EDU and was never notified prior to that. Mr. Koszycki asked the Board why he needed to pay for a second EDU and for any relief on the tapping fee. The Board informed Mr. Koszycki that when he converted the garage to an apartment, he needed to purchase an EDU to serve that apartment. The main issue was that the apartment was never permitted by the Borough of Perkasio because Mr. Koszycki needed a waiver to convert an accessory building to a residential use. Once that process would have occurred (or does occur), he would have needed the 2nd EDU to serve the dwelling. The Board advised Mr. Koszycki that if they offered him relief on the tapping fee they would have to offer that same discount to all other customers.

CORRESPONDENCE:

- a) The Manager provided the Board with a newspaper article regarding Bucks County government, towns and schools receiving nearly \$300M under the American Rescue Plan. The Chairman directed both the Manager and the Solicitor to look into how the Authority would go about receiving some of those funds.

PWTA:

- a) Minutes from the March 2021 meeting
- b) March 2021 flow reports
- c) PWTA Historical Flow Comparisons – The PRA Manager created and presented the Board with a historical spreadsheet comparing each months' flows for the last several years. The Manager stated that he was concerned about the flow from March 2021 because the flow was almost double the previous months, but the rainfall was less. The Board directed the Manager and Board Member Rainear to have a meeting with the PWTA Chairman and explain their concerns.
- d) PWTA Clarifier – Board Member Rainear (who is also a PWTA Board Member) informed the Board that in the 2021 PWTA budget was an allocation for a new clarifier. He further stated that due to COVID and the inability to get equipment, that purchase may need to be delayed for a year and was not sure how that would affect PWTA's budget and/or the refund to the members.

FINANCIAL INFORMATION:

- a) Balance Sheet for April 2021
- b) Profit and Loss Budget Overview Reports for April 2021
- c) Statement of Trust Funds – April 2021
- d) Revenue Fund Requisition Number 556 in the amount of \$128,846.89
- e) Bond Redemption and Improvement Fund Requisition Numbers 1061 through 1064 in the total amount of \$52,347.80
- f) Construction Fund Requisition Numbers 128 through 130 in the total amount of \$26,125.50
- g) Project Summaries
- h) Developer Escrow Releases & Summaries

Upon motion by Horn, seconded by Bedillion, the Financial Report and the List of Bills – Items d) through h) were unanimously approved.

OPERATIONS REPORT:

- a) Activity Report for April 2021 – The Board directed the Manager to send a ‘thank you’ letter to the Borough of Perkasio for upgrading the electric at Well #11 and waiving the labor charges.
- b) Average production by month for April 2021
- c) Precipitation Report for April 2021
- d) Water Production Reports for April 2021
- e) Sewer truck reports

Upon motion by Rainear, seconded by Bedillion, the Operations Report was unanimously approved.

SOLICITOR’S REPORT:

- a) T-Mobile – The Solicitor stated that he continues to work with T-Mobile and Rich Skilton (Southern Corrosion) regarding the lease and request to put additional equipment on the tank.

Upon motion by Horn, seconded by Bedillion, the Solicitor’s Report was unanimously approved.

ENGINEER’S REPORT:

- a) Pressure Reducing Vaults – The Engineer stated that the project was substantially complete and went well. The one concern was the grading associated with the vault on Callowhill and they have reached out to the Perkasio Borough Engineer to develop a plan to deal with the erosion.
- b) Booster Station – The Engineer stated that they were waiting for the completion of the SCADA upgrades to test the pumps. In the meantime, a list of properties that will require individual pressure reducing valves was sent to PRA and a letter was mailed out notifying the customers that they will need to grant access to allow the valves to be installed.
- c) Hidden Meadows (Phase 3) – The Engineer stated the as-builts for the project were just recently received and they would be completing the review, but anticipates the Authority would be ready for dedication of the third, and final, phase of the development at the next Authority meeting in June.
- d) Ridge Road Sewers – The Engineer stated they received the executed Payment and Performance Bonds from the low bidder as well as a signed Agreement. The next step would be for the Board to issue a Notice to Proceed to the low bidder if the Authority wishes to move forward.

See Official Board Action

Upon motion by Bedillion, seconded by Horn, the Engineer’s Report was unanimously approved.

MANAGER'S REPORT:

- a) New Authority Vehicle – The Manager informed the Board that one of the main work trucks had an engine issue and was no longer a viable option to fix and needed to be replaced. The Manager located a 2021 Ford F-250 at Fred Beans and secure a deal via COSTARS to purchase the vehicle, a snow plow, a power lift gate and a light bar. The total cost under the COSTARS contract came to \$57,515.00. The Manager explained that he had already contacted Univest Capital, who had financed previous Authority assets, and they were willing to offer a 5-year loan with annual installments. The Manager further explained that vehicle replacement costs were already built into the 2021 budget so this purchase would not have a negative impact on the budget.

See Official Board Action

- b) Ridge Road Sewer Extension to Mountain View Drive (Phase 1) – The Manager informed the Board that he and the Chairman met with the residents who would be affected by the sewer main extension and most of the questions and comments were centered on mandatory connection and costs.
- c) Reservoir Replacement Report – The Engineer provided the Board with a report recommending a 500k gallon concrete reservoir to replace the existing reservoir. Although this reservoir would be smaller than the existing reservoir, the Engineer assured the Board that the smaller storage met all DEP requirements. After some discussion, the Board asked the Engineer to report back at the next meeting as to what it would cost and look like to have a 750k gallon reservoir and verify again that a 500k reservoir would be sufficient.
- d) Bulk Water Agreement – The Manager provided the Board with a bulk water agreement with BR Scholl and Sons. This business would like to purchase bulk water from the Authority to fill swimming pools and other various items in the same manner in which Aqua-Duck does. The Manager informed the Board that the Authority staff would install a meter pit and special hydrant, same as the one installed for Aqua-Duck, in the East Rockhill (Markey) Park for this customer to utilize because that would help turn the water over on a large water main with few customers.

See Official Board Action

Upon motion by Horn, seconded by Bedillion, the Manager's Report was unanimously approved.

OFFICIAL BOARD ACTION:

Upon motion by Watt, seconded by Bedillion, the Board unanimously approved to issue a Notice to Proceed with an effective date of June 15, 2021 to Ankiewicz Enterprises, Inc. based upon their low bid of \$830,250.00 for the Ridge Road sewer main extension project with a substantial completion date of November 12, 2021.

Upon motion by Watt, seconded by Horn, the Board unanimously approved the purchase of a 2021 Ford F-250 with a snow plow, power lift gate and light bar via COSTARS in the amount of \$57,515.00

Upon motion by Watt, seconded by Horn, the Board unanimously approved the bulk water agreement with BR Scholl and Sons.

UNFINISHED BUSINESS/NEW BUSINESS:

None this meeting.

CHAIRMAN'S REMARKS:

None this meeting.

PUBLIC FORUM II:

None this meeting.

EXECUTIVE SESSION:

None this meeting.

ADJOURN:

There being no further business to come before the Board in the regular session and upon motion by Horn, seconded by Rainear, the meeting was adjourned at 8:30 p.m.

Respectfully Submitted,



Nicholas Fretz, Recording Secretary



David Bedillion, Secretary